

**Thurlby Parish Council**  
**Minutes of the Meeting of Thurlby Parish Council (Min 15-09) held**  
**on Wednesday 3<sup>rd</sup> February 2016 at 7.30 p.m. in the Lawrance Park**  
**Social Room, Thurlby**

**Present:**       **Councillors:** N Bradley, B Dobson, E Lunn, M Reece, R Rose, B Sadler (presiding), S Samra, Y Scott, A Smith and A Thomas.  
                  **Residents:** Stephen Holland, John Spooner, L Robinson  
                  **Others:** Bernard Champness – Clerk, County Cllr Helen Powell, R Stephenson (Manthorpe PC)

**Open Forum**

Mrs. Robinson from Swallow Hill wanted advice from the Parish Council regarding the lack of kerb stones on the left hand side going up Swallow Hill. She had asked Highways many times about this problem and has always been told that there was no budget. It was felt that if both sides were kerbed it would result in easier road management and no blocked drains. She left some photographs showing the typical erosion of the grass verges. When it rains the mud and debris increases in volume and gets washed down the hill into the drain in front of the Highways office, which in turn then becomes blocked. As the water is not trapped in gullies on the south side of the road the water traverses the road. The sweeper lorry keeps the gully in the road clean but where there is not kerb the lorry churns up the grass verges. If cars are parked on the kerb side overtaking vehicles frequently mount the grass verges adding to the existing debris. She would be happy to meet with a member of the Parish Council and Highways to see if there was a possible solution to the problem.

The meeting was formally opened at 19.39

**162. Apologies for absence, acceptance of Apologies**

**162.1** Apologies were received from Cllr G Derbyshire (work)

**162.2 Resolved:** that the apologies be accepted.

**163. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item**

**163.1** No one declared an interest on any item on the agenda.

**164. Minutes of the Special Meeting of the Parish Council held on the 6<sup>th</sup> January 2016 (Min15-08)**

**164.1 Resolved:** That the minutes of the Special Meeting of the Parish Council held on the 6<sup>th</sup> January 2016 be signed by the Chair as a correct record. It was recorded that Cllr Smith cited the report sent out by Mr Stephen Holland.

**165. Clerks report and correspondence received.**

**165.1** The Clerks Report had been circulated in advance. The Clerk pointed out that since the report had been completed he had received may e-mails and telephone calls regarding a rumour that Travellers were in the process of purchasing the land at the top of Swallow Hill that was presently up for sale. He had also spoken to a Parish Councillor from Manthorpe as the land was in their Parish but she felt we should know about this rumour being a neighbouring Parish. The Clerk explained that he had heard nothing official and if the rumour was true they would have to apply for planning permission. A number a comments were made and discussed but it was felt that until this rumour became fact there was little if anything that we

could do about it. Cllr Dobson said that if anyone did find out some facts they should let him know as he would have a word with someone at SKDC who might be able to take appropriate legal action before anything happened.

The Clerk also explained that we now had all bank accounts with Lloyds Bank transferred to Nat West. Cllr Thomas had arranged to close the deposit account and cemetery account and the Clerk had banked them at Nat West. However there was a problem and that was that he could not get on line to do internet banking. He had tried 5 times with the help of people at the bank but so far without success. That morning he had received another activation code so he was hopeful that this would allow him to get on line.

**166. To receive a report from the County Councillor and District Councillor on matters relating to Thurlby.**

**166.1** District Cllr Dobson said that with regard to planning matters he understood that there had been further developments with regard to 23 The Green. Mrs Courton had sworn an affidavit to say that the volume of traffic was as stated in the application and that at least 12 vehicles a day came to the shop. This was still disputed by the older members of the Parish Council who could remember when the shop was open Cllr Dobson said that he understood that the application had been called in and there would be a site visit on the 1<sup>st</sup> March and then discussed at the Planning Committee meeting on the 8<sup>th</sup> March. The Clerk said that he had not received anything official to confirm this but it was agreed that once he did those residents wishing to object should be informed. Cllr Dobson proposed that we apply for at least £180,000.00 by way of Sec 106 money if the application was to be granted. That money could be used for the crossing at Thurlby crossroads. This proposition was carried.

**166.2** County Cllr Helen Powell explained that the Council were still waiting to hear the results of the Spending Review. She explained that as a result of the budget cuts road markings would not be put on roads. This would mean no traffic orders at schools this could cause quite a few problems.

The County Council website had been attacked so she had been unable to access her e-mails for a few days but was hopeful that the problem had now been resolved.

She was hopeful that the survey at Thurlby crossroads was still going to go ahead as she had not heard otherwise.

She said that she would like copies of the minutes so she could see what had happened at the meetings.

**167. Planning applications: To Approve:**

**167.1 S16/0001** – erect detached domestic garage at 3 St Firmins Way, Thurlby. **Response** by 28<sup>th</sup> January 2016 – extension granted to 4<sup>th</sup> February 2016. **Resolved:** no objections

**167.2 S15/3255** – proposed Lidl convenience store, 120 car parking spaces, cycle parking, associated landscaping and a new access road to include an extension to Milestone Road at land adjacent to The Sugar Mill. **Response** by 3<sup>rd</sup> February 2016. **Resolved:** no objections

**167.3 S16/0054** erection of dwelling (including demolition of existing timer outbuilding) at 33 Northorpe. **Response** by 9<sup>th</sup> February 2016. **Resolved:** no objections but we to point out that we wanted to ensure that the materials used were in conformity with the other houses in the vicinity.

**168. To discuss matters deferred from the last Council meeting.**

**168.1** There was nothing that was deferred from the last meeting.

**169. To discuss the Local Government Boundary Commission Electoral Review of Lincolnshire and whether we wish to comment**

**169.1** Cllr Rose had come across details of the review in the Library and had prepared some responses which had been circulated in advance. He went through his comments and urged the Council to object to the recommendations. **Resolved** that the Clerk respond using the comments made by Cllr Rose as our objections.

**170. To discuss the South East Lincolnshire Local Plan Consultation as a neighbouring Authority**

**170.1** A letter had been received from the South East Lincolnshire regarding the fact that they were required to consult with us on their proposed Local Plan as a neighbouring Authority. Some surprise was expressed as it was thought that there was not a South East Lincolnshire area although details were given of their address in Boston. **Resolved** that we note the position and take no action.

**171. To receive an update on the Neighbourhood Planning process and how we can progress with this, to decide any further action needed and to receive an update on the action of the Steering Group.**

**171.1** The meeting was closed at 20.29 to allow Stephen Holland to address the Council with a progress report. He understood that the Clerk had circulated minutes of the last two meetings and a report that he had prepared. A file copy of the responses had been lodged at the Library and he had arranged to bring this to the meeting to show everyone. He explained that the group had obtained a front page spread in the Link magazine. The main action now was trying to obtain a grant from Locality. They had started to complete the questions the Clerk was unable to answer. They were hoping to apply for the total of £8000 in two tranches within the one year span. Once the questions had been completed they could be sent to the Clerk to enable him to submit the application by the end of February. They had hoped to have the plan completed at the end of 2016 and for this to be ready to go to an external examination by March 2017. They needed to work very closely with members of South Kesteven District Council. They hoped in the warmer weather to have a walk about the village so that everyone had a clear understanding of the layout of the village. A number of questions were asked and answered. The meeting was re-opened at 20.46. It was then **resolved** that the grant application be sent to the Clerk for him to submit by the end of February.

**172. To discuss the survey result priorities and what action is necessary to deal with them and what items can be removed from the list.**

**172.1** Cllr Sadler said that he wanted certain items removing from the list of priorities we were to action as they had already been dealt with or were being dealt with. He explained that Items 1,7,9 and 13 be removed as they had been dealt with, items 6,8,28 and 29 be removed as the work was being undertaken by the Neighbourhood Planning Group, Items 21 and 27 be removed as we had ordered the re-active signs and item 11 be removed as we had included flower tubs within the Precept.

**172.2** There were a number of matters that we needed to action and how we went about getting them done. These were:

1. A response from Highways. It was agreed that Cllr Powell would have a word with them about the issues which related to street lights being covered by shrubbery.
2. A response from Delaine Buses. The clerk explained that they had not acknowledged the e-mail he had sent or replied to it. Cllr Smith said that he was willing to talk to them about the issues as he needed to talk to them about the Community Website. It was resolved that Cllr Smith would be allowed to see them on our behalf and to see what their responses were.
3. The cards to post to Parishioners who needed to cut back vegetation which was over

hanging onto the footpath. The Clerk explained that he had spoken to Clifford Crump who said that if he could find them he would send them on. To date nothing had been heard so it was agreed that Cllr Thomas would try and find the original draft and to send that to the Clerk who could obtain a quote for the printing of the cards.

**173. To discuss the report submitted by Cllr Sadler regarding drainage**

**173.1** Cllr Lunn had asked for this to be on the agenda. Cllr Lunn explained that he wanted to voice his concern over the way matters are dealt with by certain individuals if they were keen to ensure they got their own way. The report that had been circulated set out what he believed to be the true position of water coming off Swallow Hill. He wanted to know why a survey of the pipes and drainage system was not undertaken before development was allowed or was being considered to be built. He was not impressed with the way matters were being dealt with by others and felt that we as a Parish Council should keep an eye out for these matters as and when planning applications were received for consideration. **Resolved:** that we would monitor the position of drainage in future.

**174. To receive an update on the request for a free defibrillator and to decide whether we purchase one.**

**174.1** The Clerk explained that he had received an e-mail from Stephen Knipe after he had been written to giving details of the defibrillator purchased by Carlby Parish Council stating that we should go ahead and purchase a defibrillator and the Causeway Charity would then reimburse us. **Resolved:** that the Clerk proceeds with contacting the same people as Carlby Parish Council to obtain a quote so that we could get final approval that the costs would be met in full by the Charity.

**175. To discuss whether we wish to opt out of the new sector-led body audit procurement arrangements**

**175.1** The Clerk explained that he did not fully understand the implications to this proposal and could not give an explanation or advice on whether we should opt out. As we had until the 31<sup>st</sup> March to respond it was agreed we would leave this until the next meeting and in the meantime the Clerk and Cllr Sadler to meet and try and get to grips with the position.

**176. To receive an update on the crossing at Thurlby**

**176.1** There was no news as we were anticipating the survey to be carried this spring. It was however agreed that the Clerk would send a reminder to ensure that Lincolnshire County Council were aware of what they had promised

**177. To discuss nominations for the Lawrance Cup**

**177.1** A request had been received for us to make a nomination for the Lawrance Cup. **Resolved:** that we would nominate Mary Trumble for the work she has been doing as Church Warden and since the Vicar retired has been doing all the work on her own.

**178. To discuss possible training in line with the Training Policy**

**178.1** Both Cllr Dobson and Sadler said they would like to attend the 2 day CiLCA course if that could be arranged.

**179. To receive an update from Cllr Smith on the website offered by South Kesteven District Council.**

**179.1** Cllr Smith said that he had made further enquiries and had met with Jason. The website on

offer is a Community website which would be beneficial to both residents and business and groups as they would be able to put their details on the website and residents could then access that information. The Parish Council would control the site so it might be that a Working Party needed to be set up to administer the site. He would be happy to make contact with local businesses to see if they were interested in putting information onto the site. Once it was up and running we could still have our present website which could be linked to the new website. It might be necessary for someone to liaise with the District and County Council but there clearly was a wide variety of information that could be accessed and used. He would make further enquiries and come back at the next meeting with another update.

**180. To receive an update on the list of potholes and the state of the footpaths in and around Thurlby/Northorpe**

**180.1** It was reported that the whole of Northorpe Lane needed resurfacing as it was in a terrible state. It was also reported that there was a large depression in the road between 8 The Green and the shop. When it rained it filled with water and children were often splashed when a car went through the water. The Clerk to notify Highways about both matters.

**181. To discuss the cemetery to include grass cutting, condition of graves and headstones, state of paths and hedges**

**181.1** The Clerk explained that he had heard from a lady who had been in touch with her father who had agreed to transfer ownership of his reserved plot in the cemetery to her. All she wanted was some information and she would then get her father to sign a letter in the terms as previously suggested by the ICCM.

**181.2** It was reported that the Clerk and Cllr Thomas had carried out an audit of the cemetery to make sure the records the Clerk was holding matched the plots in the cemetery. They had discovered that a memorial was what appeared to be on the wrong plot. This matter had been taken up with the stone mason and the undertakers as according to the completed applications forms the memorial was on the wrong plot. It appeared that there had been a change in the request as the widow wanted to be buried between her husband and brother which meant that the plots reserved had been swapped. This matter was still being investigated.

**181.3** Cllr Rose asked when the grass was going to be cut and he was told that this would happen as and when it was needed but it was the wrong time of year to do it now.

**182. To receive an update on the waste bin at the bus stop the shop,**

**182.1** As the bin at the bus shelter at Northorpe had been resolved as it was not necessary for this to be on the agenda anymore. In so far as the bin at the shop was concerned Cllr Dobson said that he had spoken to someone at the District Council and he was hopeful that the matter would be resolved soon.

**183. For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council**

**183.1** Cllr Sadler had attended a recent Police Neighbourhood Panel Meeting for Stamford Rural at the Toft House Hotel on the 20th January and his report could be found in the Clerks report.

**184. To confirm Expenditure**

£421.11 – B M Champness (salary)  
£40.00 – B M Champness (use of home as office)  
£36.00 – APS (payroll services July 2015)  
£36.00 – APS (payroll services Oct – Dec 2015)

£30.00 – NALC ( Local Council Award Scheme registration fee)

£91.15 – Hereward Stationers & Printers Ltd (ink for printer)

[ ] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed

**184.1 Resolved:** that the above payments be made. A copy of the budget spreadsheet had been circulated in advance showing the money spent and received to date.

**185. Members Questions - reminder only questions given to the clerk a week in advance will be answered.**

**185.1** It was pointed out that the last Newsletter did not have the Clerks contact details or the names and telephone numbers of the Councillors. The Clerk said that he would make sure this information was included in the next issue.

**185.2** Cllr Rose said that he had read in a magazine information about a national campaign called “Clean for the Queen” It was hoped that there would be a national litter pick on the weekend of the 4<sup>th</sup> 5<sup>th</sup> and 6<sup>th</sup> March and he wanted to know if we wanted to become involved.

**185.3** The Clerk was asked if he had heard from the County Council in relation to the recent road closure. He had not so he was asked to send a reminder.

**185.4** There being no other business the meeting was formally closed at 21.38

**186. The date of the next meeting** – to be held on **Wednesday 2<sup>nd</sup> March 2016** at 7.30 p.m. in the Lawrance Park Social Room, Thurlby