

Thurlby Parish Council
Minutes of the Meeting of Thurlby Parish Council (Min 17-05) held
on the 6th September 2017 at 7.30 p.m. in the Lawrance Park Hall,
Thurlby

Present: **Councillors:** R Bill, N Bradley, B Dobson, E Lunn, M Reece, R Rose, B Sadler(presiding),
S Samra, Y Scott and A Thomas
 Residents: Stephen Holland, Charles Fordham, Lisa Lowe.
 Others: Bernard Champness – Clerk,

Open Forum

Stephen Holland wanted to explain that the minutes of the Special Meeting had an error in them in that Joyce Stephenson was recorded as Joy Stephenson

The meeting was formally opened at 19.32

75. Apologies for absence, acceptance of Apologies & noting of resignations received

75.1 Apologies were received from County Cllr R Reid

76. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

76.1 No one declared an interest in any matter on the agenda.

77. Minutes of the Special Meeting of the Parish Council held on the 2nd August 2017 (Min17-05)

77.1 Resolved: That the minutes of the Special Meeting of the Parish Council held on the 2nd August 2017 be signed by the Chair as a correct record after Joy Stephenson was changed to Joyce.

78. To Co-opt a Councillor

78.1 Two candidates had put themselves forward for possible co-option onto the Council. They were Lisa Lowe and Charles Fordham. Both had completed an application form which had been circulated to the Councillors. The Clerk invited both candidates to address the Council as to why they wanted to become a Councillor and what that had to offer. He then asked them both if they were an un-discharged bankrupt or had a criminal record. Both replied no to both questions. A number of other questions were then asked and answered. Both candidates were asked to leave the room whilst a discussion took place. A secret ballot was requested and each Councillor wrote their preferred candidate on a piece of paper. This resulted in Lisa Lowe being accepted and co-opted onto the Council. Mr Fordham was thanked for his interest and was told that he should consider applying again if a vacancy came up or he could put his name down at the election in 2019. Lisa Lowe was asked to sign a Declaration of Acceptance of Office which she did and was witnessed by the Clerk. She was asked to take her place at the table and was handed the Code of Conduct and Register of Members Interest which was asked to complete the same as soon as she was able.

The Clerk was asked to update the list of Councillors on the Noticeboard.

79. Clerks Report and correspondence received

79.1 The clerks report had been circulated in advance of the meeting. There was one matter which needed to be discussed was the request from Thurlby Scouts for financial help with paying towards members from the Thurlby Scout group going on a trip to Belgium to see the World War I graves and other memorabilia. The cost per child attending was £525.00, of which a non returnable deposit of £50 had been made by the parents of each child and the District had contributed a £100 per scout leaving a balance to pay of £385. They were looking for any financial help from the Parish Council. Details of the trip had been circulated in advance. It was proposed that we make a donation of £30 per child attending from Thurlby, being 9 members making a total of £270. The proposition was seconded. An amendment was then made to this proposition that we pay £20 per child making it £180. This was seconded and a vote was taken on that amendment. This resulted in 8 being in favour and 3 against. Cllr Rose said that he wanted it recorded that he voted against the proposition.

The Clerk also pointed out the update on the Big Clean and Cllr Dobson asked if he could be sent a copy of the email that the Clerk had sent. This was agreed,

A number of questions were asked on other matters and answered.

The Clerk asked if the Council wanted him to continue to put in his report the various e-mails from various organisations and it was felt that he should as there were some interesting items which could be very informative.

80. Report from the District and County Councillors

80.2 District Cllr Dobson gave a report on behalf of District and County Council. Not much happened during August at both County and District Councils. Regarding County news it appeared that the Council was having to make money itself and have this invested.

The Big Clean was a big success with many councils asking for work to be done in their village or town.

There was no further consultation to be had regarding whether to charge for parking in Bourne or not.

The County was looking at ways to try and ensure that every village in the County was to get fast fibre optic internet. All new houses being built would have fibre optic internet installed. They were hoping to generate employment and to regenerate the East Coast.

He was having a meeting with Rowan Smith the Highways Officer on the 26th September and he could bring two Councillors with him from the Parish Council. It was agreed that Cllrs Sadler and Rose would attend this meeting with Cllr Dobson.

81. Planning applications: there were no planning applications to consider.

82. To receive an update on the Neighbourhood Planning process and to ratify the Draft Thurlby Parish Neighbourhood Development Plan (Stephen Holland)

82.1 The meeting was formally closed at 20.26 to allow Mr Holland to address the Council. Mr Holland said that he hoped all Councillors had seen the draft Neighbourhood Development Plan as this needed to be advertised over a 6 week period. The committee were meeting on the 12th September and if any Councillor had any comments and suggested amendments to the draft plan they should either attend that meeting or let him have those comments. The time frame was to start the consultation for 6 weeks in October and at the end of that period the committee were obliged to take on board the comments and the plan would have to be amended. The document then goes to an External Examiner and if and when approved there would be a referendum. It was hoped this would be in March 2018. He was asked what the position was regarding any possible sites for development in the village as the draft document seemed to suggest that no development should take place. Mr Holland said that there should be no development outside the curtilage by which he meant outside the present existing housing within the village.

- 82.2** The meeting was re-opened at 20.43. There is a Neighbourhood Plan conference run by the District Council. It will be in October. They should let the Clerk know if anyone wishes to attend. There was also a Good Councillors Guide to Neighbourhood Plans. A copy could be downloaded free or a hard copy could be purchased. Cllr Rose would like a hard copy which the Clerk was to obtain. Regarding the draft development plan it was **resolved** that this document is ratified in its present form at this stage. It was to be reported that thanks be given to Mr Holland for the excellent work he had done to date.
- 83. To discuss the complaint received about the BT manhole cover outside 23/25 Northorpe and any action needed to be taken**
- 83.1** Cllr Bradley explained that she had received a complaint about a BT manhole cover outside 23/25 Northorpe. It was agreed that the Clerk would contact BT for this matter to be rectified.
- 84. To discuss the offer of two further bins should be sited**
- 84.1** It was explained that we had two new bins and which were in Cllr Sadler's garage. It was also understood that we were hoping to receive two free ones from the District Council but they had not arrived. Cllr Dobson was asked if he knew when they would be delivered and he said that we had to ask Keith Rowe first. The Clerk said that he would do this. As for the ones we had already they should be installed in Wood Lane and on the footpath off Northorpe. Once we had the new ones we need to discuss this matter again but consideration should be given to one being placed at the junction of Swallow Hill and Swift Way. The Clerk was asked to get the new bins covered under our insurance.
- 85. To discuss a residents request for information relating to Obthorpe during WWII**
- 85.1** A request had been received about the exact siting of the Army Searchlight site was located in Obthorpe during World War II. It was agreed that this request be handed to Joyce Stephenson as it was thought she would know the answer and could offer information.
- 86. To discuss if anyone wishes to attend the Community Lincs AGM on the 19th September 2017 at Washingborough Community Centre from 2 p.m to 5 p.m.**
- 86.1** Details of the AGM had been circulated but unfortunately no one was able to attend.
- 87. To discuss suggestions made regarding what we do with the newly acquired red telephone boxes.**
- 87.1** Although this was on the agenda the Clerk explained that he had not as yet received confirmation from BT that the telephone kiosks belonged to us. He suggested that this matter was adjourned to next month and in the meantime he would chase BT. This was agreed.
- 88. To discuss the speed data obtained and what action if necessary we can take to try and obtain a crossing at Thurlby Crossroads.**
- 88.1** Cllr Sadler said that he had been on holiday and since his return had been preoccupied with other matter which meant that the reactive sign was in his house. He apologised for this but he also felt very disheartened with the reaction of the Lincolnshire Road Safety Partnership who were not supportive of our request for a crossing despite the data that we had. Cllr Bill suggested we purchase some signs to place around the village advising motorists that the speed was 30 mph around the village. Cllr Sadler said that he also needed help with putting up the reactive sign, charging the batteries and collecting data from the sign, Cllrs Scott, Bill, Lowe and Reece said that they would help and they would try and sort out a rota. It was agreed that we needed to get our County Councillor to assist us with this request and that he should be contacted and up dated with what we had done to date, the data we had and why we felt it was

necessary for a crossing. Cllr Dobson said that he was to see our MP and would discuss this matter with him to see if he could put pressure on the County Council. A report would be given at the next meeting on any progress made on these issues.

89. To discuss “Gates” on the A15 verges at Northorpe and Thurlby

89.1 Cllr Bill had asked for this matter to be placed on the agenda. He said that this idea had been put forward at a recent meeting and wanted to know what the general consensus was about this and what we could do. Before a decision could be made we needed to see if Highways would give us consent to have the gates erected at the entrance to the village both at Northorpe and Thurlby on the A15. The Clerk would make enquiries. Cllr Thomas had already sent around details of the size of the gates but no cost estimate had been received and would only be once we obtained the consent from Highways.

90. To discuss whether we wish to apply for a Grant from Aviva Community Fund and whether we wish to apply for a grant from the Community Wildlife Grant

90.1 Details of both grants had been circulated in advance. As we did not have any projects that we needed to apply for a grant for it was agreed that we would wait until next year and meanwhile we would think of any possible projects.

91. To receive an update on the Cemetery to include grass cutting and maintenance

91.1 Cllr Thomas said that he had nothing to report as all was in order. The Clerk pointed out that a plot in the cremated remains area was booked and all fees including the Interment fee and fee for the erection of a headstone.

92. For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council

92.1 Cllrs Dobson and Sadler explained that they attended the Ann Fisher Charity meeting and much of the time was spent getting to know the new Vicar and to explain to her how the charity was formed and what they undertook.

93. To note the report of Grant Thornton External Auditors relating to the accounts for 2016-2017

3.1 The Clerk explained that the Audit was now complete and we had heard back from the External Auditor. In their opinion all was in order but wanted to record that the Internal Auditor had answered yes to Objective F in relation to petty cash. This should state “not covered” as we did not operate a petty cash system.

94. To confirm Expenditure

£40.00 – B M Champness (use of home as office in August)
£429.69 – B M Champness (salary for August)
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£429.69 – B M Champness (salary for September)
£240.00 Grant Thornton (external Audit fee)
£50.00 – R Harding & Son (fee to trim trees in cemetery)
£541.08 – Broxap Ltd (two new litter bins)
£35.00 – Information Commissioners Office (data protection renewal fee)
£36.00 - APS (payroll services)
£66.15 - Litter Picker
£46.20 - Litter Picker
£35.00 – LALC (LCR publication 2 copies)

[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed

- 94.1 Resolved:** that the above payments be made. It was agreed that we would not name the Litter Picker in either the minutes or agenda. It would simply say Litter Picker
- 95. Members Questions** - *reminder only questions given to the clerk a week in advance will be answered.*
- 95.1** A question was asked about whether or not the new Londis store at the roundabout on the A15 had applied for planning permission to advertise the store on the kerb.
- 95.2** It was suggested we invite the Litter Picker to come to the next meeting so we could discuss how she is doing and to ensure that she was happy with her work. This requested was refused on the basis that this was the Clerks position to do an appraisal and to ensure that everything was working smoothly. Although the Council were the employers it was the Clerks responsibility.
- 95.3** The Neighbourhood Police Panel meeting was going to take place in Lawrance Park Hall on the 12th September and the public participation was going to start at 6.30 p.m.
- 95.5** The Clerk was asked if he had yet put the data relating to bank accounts passwords etc. into a sealed envelope and given that to the Chair. He had not but would make sure this was done. He was also asked if there was any news about having a large TV in the social room of Lawrance Park. Cllr Thomas said that he was of the opinion that this would not be agreed to by the Lawrance Park Committee and the Clerk had not taken the matter further.
- 95.4** The Clerk was asked why we had not produced any Newsletters when it was understood that we were obliged to produce 4 a year with an Annual Report being produced by the end of June. The Clerk explained that the Quality Council scheme was no longer in operation and we were not part of the new scheme as yet so we were no longer under any obligation to produce a Newsletter. He also admitted that in view of the fact that the Council had agreed not to produce 4 newsletters a year but to put articles in the Village Link he had rather let matters slide as he did not have instructions as to what was required to be put in the Village Link. He thought that it might be a good idea if there was an item on the agenda each month as to what should either go into a Newsletter or the Village Link. It was agreed that this was the way forward
- 95.6** There being no other business the meeting was formally closed at 21.42
- 96. The date of the next meeting** – to be held on **Wednesday 4th October 2017** at 7.30 p.m. in the Lawrance Park Social Room, Thurlby.