

Thurlby Parish Council
Minutes of the Meeting of Thurlby Parish Council (Min 16-08) held
on Wednesday the 1st February 2017 at 7.30 p.m. in the Lawrance
Park Social Room, Thurlby

Present: **Councillors:** N Bradley, B Dobson, E Lunn, M Reece, R Rose, B Sadler, S Samara, Y Scott and A Thomas
 Residents: S Holland.
 Others: Bernard Champness – Clerk, County Councillor Helen Powell

Open Forum

Stephen Holland said that he noted from the agenda that notice of the appeal relating to 23 The Green. He was informed that this was being dealt with under the Clerks report.

The meeting was formally opened at 19.35

157. Apologies for absence, acceptance of Apologies & noting of resignations received

157.1 Apologies were received from Cllr Roulstone (personal)

157.2 **Resolved** that the apologies be accepted.

158. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

158.1 No one declared an interest in any matter on the agenda.

159. Minutes of the Meeting of Thurlby Parish Council held on the 7th December 2016 (Min16-07)

159.1 **Resolved:** That the minutes of the 7th December 2016 were signed by the Chair as a correct record

160. Report from the District and County Councillors

160.1 County Councillor Powell said that she had a copy of the Leaders Brief. She was advised that this was in the Clerks report and which had been seen by the Councillors
She made mention of the new permit scheme organised by Lincolnshire County Council
She had noted the trees in Park Wood had still not been tidied up and she would take this matter further.

With regard to the resident who had complained that he could not get a reception on Sky she had taken this matter up and it had been investigated and the officer said that the hedges were too high and needed to be cut back. She would follow this up.

She was still having investigated the white lines from Bourne to Thurlby. Cllr Thomas pointed out that in 1988 Highways had written saying that as the cycle path was so close to the road they would have white lines put in the safeguard the cyclist using the path,
She gave an update on the proposal of their being a Unitary Authority in Lincolnshire.

160.2 District Councillor Dobson also spoke about there being 3 possible Unitary Authorities in Lincolnshire and there might be a referendum on the 4th May regarding this issue.
He said he had received good news in that we would be getting an extra £7.50 to pay for another one for the litter picker.

An Appeal had been lodged regarding the decision to refuse planning permission at 23 The Green

All footpath lights belong to South Kesteven District Council and the street lights belonged to Lincolnshire County Council. If anyone was unhappy about the street lights being turned off and turned on at 6 a.m. then they should complain and ask that they are switched on before that time.

The Council were trying to increase the stock of rentable houses.

Council Tax for South Kesteven District Council would increase by £4 per annum for a Band D property.

161. Clerks Report and correspondence received

161.1 The Clerks Report had been circulated in advance. The following additional documents had been received since the report had been completed and they were

1. A letter from Lincolnshire County Council had been sent to Witham on the Hill Parish Council but we had not received it yet. The letter was about grass cutting and what work they hoped to undertake in the financial year 2017-18
2. Another letter, again sent to Witham but not Thurlby, from Lincolnshire County Council which dealt with an amendment to the permitting scheme, introduced by Lincolnshire County Council on 5th October 2016, to assist with the management of street and road work activities on the public highway in Lincolnshire.
3. Another e-mail from Lincolnshire County Council relating to the Future Operating Model (FOM) for Highways which alters the way in which the service is both commissioned and delivered. The recent report to Highways and Transport Scrutiny on 28 November 2016 gave an update on this. To report a new fault please use our online web portal www.lincolnshire.gov.uk/faultreporting. From 1 February the email address for general enquiries will be becschighways@lincolnshire.gov.uk. The Clerk was asked to send on these letters to the Councillors.
4. In the Clerks report was an e-mail from a resident to Cllr Dobson as a District Councillor complaining that the developer working on the old Watsons Joinery site in Station Road had installed a five bar gate at the entrance to the site and had encroached onto the highway. It was agreed that we would write to the enforcement officer at South Kesteven District Council and ask for this to be investigated as the gate was not on the original plans.
5. Cllr Thomas was able to report that he had been contacted to attend a Lincs Wetlands Trust meeting later this month which he had replied to saying he would go as a resident and not as a representative of the Parish Council. It was agreed that he could and should go as a representative of the Parish Council
6. Cllr Sadler said that he liked the new look website and other Councillors agreed.
7. The Clerk was asked to send a letter to 8 Crown Lane regarding the hedge that needed cutting back.
8. The Clerk was asked to write to Mr Brumfield to wish him the best in his retirement and to thank him for his help and guidance during the time he was based in Thurlby.
9. It was reported that Cllr Scott had been emptying the two bins provided by South Kesteven District Council in Thurlby Fen and Dole Wood. The Clerk had ordered new bigger bags and South Kesteven District Council wanted to know where the bags could be collected. Cllr Scott said that at the moment she took the bags to the waste depot in Bourne. There was a problem in that the bags from Dole wood which was being used a lot was usually full of dog poo. Rather than Cllr Scott taking this in her car to Bourne the bags should be collected from where the bin is sited in Obthorpe Lane. The Clerk was to inform Keith Rowe of this and at the same time to ask if it was possible for them to supply another bin to be sited by 33 Northorpe.

10. The owner of 33 Northorpe had written to the Clerk complaining about the state of the footpath by the property. He reported this to the Footpath officer who was investigating the complaint.
11. The Clerk had written a letter in support of Lawrance Park's application for a grant which John Spooner had acknowledged and thanks us for.

162. Planning applications:

- 162.1** **S16/2829** – first floor extension at 23 Obthorpe Lane, Thurlby. **Response** by 2nd February 2017. **Resolved:** no objections.
- 162.2** **S16/2427** - Erection of single storey link to extension from existing garage to dwelling, conversion of part garage to residential accommodation and insertion of additional roof lights along with additional doors and windows at 10 Priory Close. **Resolved:** we submit our original objections as we had dealt with this plan at the December meeting and not amendments could be seen although the application was dated 4th January 2017.
- 162.3** A plan had been received and which was not on the agenda bearing No **S16/2687** for Rear single storey extension including extension to existing garage at 20 Chapel Lane, Thurlby. **Resolved:** the clerk be given delegated authority to respond and to reply that if the plan had been on the agenda the Council would have no objections
- 162.4** Cllr Thomas showed the Council a letter he had received from South Kesteven District Council regarding a planning application opposite his house. The Clerk explained that he had not received notice officially from them and that was why no e-mail had been sent out and the matter was not on the agenda. The application had number **S16/2695** and the Planning Officer was Mr J Mitson. It was agreed that we could not deal with the matter as we had no plans to consider. The Clerk was to write to Mr Mitson to see if we could still respond and to ask why we had not received the planning application.

163. To receive an update on the Neighbourhood Planning process (Stephen Holland)

- 163.1** The meeting was closed at 19.51 to allow Mr Holland to address the Council. The draft Character Assessment had been prepared and he hoped all had been able to read it although it was a long and detailed document. There would need to be two further workshops to review the report and to examine the contents. The next meeting would be on the 21st February 2017. He was pleased to report that they were up to the conclusions section which needed to be updated. The next step was for Ann Skipper to do the Policies but she could not conclude the work until April. This would take us into the next grant period but it was hoped we could get a short extension of time rather than to send the money back and apply again. Thanks were once again to be recorded for the work Stephen and the committee were undertaking.

164. To consider a recipient for the Lawrance Cup

- 164.1** Notice had been received of the 2017 Lawrance Cup and they wanted to receive a nomination as to who should be the recipient. The form had to be returned by the 1st March, **Resolved** that we would nominate Janet Brown and Maureen Dicken as they had in the past 7/8 years organised the Thurlby Open Garden Weekends and in so doing had raised in excess of £7000.00 for the village churches. The weekends had also brought many visitors into the village.

165. To discuss a complaint from two residents regarding a water drainage problem in Wood Lane and Northorpe.

165.1 This matter was referred to this meeting at the December meeting. For that meeting Cllr Sadler had prepared reports and proceeded to summarise them:

1. The first complaint was in Wood Lane. The Council rectified the issue some years back by introducing a drain. However recent resurfacing of the road has brought back the original flooding problems. It was not possible to cut a drainage channel into the gully because the drainage ditch has not been maintained. Resolved we ask Highways to investigate and get the problem resolved. A copy of the report from Cllr Sadler should be sent with the request.
2. The other complaint was the problem of the drain grill being blocked by branches and other vegetation by 113 Northorpe. The owner of 113 usually goes out when it rains to try and remove the debris but he is not in the best of health to continue doing this. If the debris was not cleared then water would back up and cause flooding in the back gardens to the first two houses in Bourne Road. It was understood that Peter Rogers, was the person to contact at Lincolnshire County Council and he should be contacted to try and get this problem resolved. He too should be sent a copy of a report prepared by Cllr Sadler. Cllr Powell should be copied in to the e-mails sent so she could if necessary follow these up.

166. To discuss the Re-active sign and the approve a rota to where the sign should be sited

166.1 The reactive sign had been delivered and Cllr Sadler had erected this in Swallow Hill to monitor traffic entering the village and going down the hill. He had gathered the traffic statistics and circulated the data for all Councillors to consider. Cllr Sadler also produced a map showing where the sign would be located. There was a problem with two of the sites as posts were needed and it was agreed that Cllr Sadler could talk direct with Mr Brumfield to try and get the work done before he retired. It was agreed that the priority was to move the sign to sites 9 and 7 on the A15. Cllrs Thomas, Lunn and Reece volunteered to manage the rotation of the sign over the coming months. Cllr Sadler was to write an article for the Village Link informing the parishioners about the sign and its capabilities.

167. To discuss a complaint from a resident regarding dog mess (Cllr Scott)

167.1 Cllr Scott said that a resident had complained to her about the dog mess. It appears that there are a few posts on the Thurlby Facebook about dogs being allowed to mess in the fenced off children's play area in Lawrance Park. She had cleaned the notices and taken this matter up with John Spooner who had relied asking if there was any evidence of who the owners were and when this took place. He explained that the play area was a dog exclusion area and if anyone was caught then there could be £1000 fine. Cllr Scott said that she understood there was very little the Parish Council could do but wanted to draw this matter to the Councils attention. She was asked to continue to liaise with John Spooner and to see if he would put a strongly worded article in the Village Link. She said that she would do this.

167.2 There was another matter that needed to be reported which was that there was a lot on broken glass by the noticeboard in Chapel Lane. Cllr Sadler said that he would clean up the mess.

168. To decide if anyone wishes to attend Charity Dinner Dance organised on behalf of the Mayor & Mayoress of Market Deeping

168.1 An invitation had been received from Market Deeping Town Council to the Mayor and Mayoress Charity dinner dance on the 11th March 2017. Cllr Dobson and Reece said that they might attend.

169. To decide if anyone wishes to attend the Rural Health Conference in London on the 28th

February 2017

169.1 Notice had been received of the Rural Health Conference which was to be held on 28th February at the National Audit Office. London. Cost was £150 plus VAT. Notice had been circulated to all Councillors. No one was able to attend.

170. To discuss whether any Councillor wishes to attend any Training courses in February organised by LALC

170.1 LALC had sent details of training courses they were holding in February and which had been circulated in advance. No one was able to attend any training events organised.

171. To discuss the SKDC survey relating to Council Tax Levels 2017/18

171.1 Details of the survey had been circulated in advance with a link to the actual survey. The Clerk explained that there was 2-4 pages setting out what South Kesteven District Council were asking and why and then it finished with 4-5 questions. It appeared that it was aimed at individuals rather than a Parish Council. It was agreed that we as a council would not respond but if any Councillor wished to do so on their behalf then they could.

172. To discuss the response from SKDC regarding Sec 106 monies.

172.1 This was a matter that had been on the agenda in December and agreed that we should deal with at this meeting. Some Councillors said that they could not find the response received although it was in the December Clerk's report. The clerk was asked to re-send out the e-mail so the matter could be discussed at the March meeting.

173. To discuss the survey result priorities and what action is necessary to deal with them.

173.1 Cllr Sadler explained that the only matter left to be resolved was the cutting back of the tree and bushes at 8 Crown Lane. The Clerk apologised for not sending a letter to the resident but he would ensure that he did so.

174. To receive an update on the Cemetery to include grass cutting and maintenance

174.1 There was no update although it might be very soon that the grass is cut again do to the warm winter. Cllr Rose said that in his opinion we might want to start thinking about a new cremated remains area as there were not many plots left. After looking at the site plan it appeared there were still in excess of 30 plots so it would be too early to start thinking about a new area to set aside.

175. To receive an update on the position of a crossing at Thurlby and traffic around the village generally

175.1 **There was no update as such but it was hoped that by the next meeting we might have data from the** Reactive sign which could assist us persuading Lincolnshire County Council to reconsider their decision. Cllr Rose said that he had read an article in a local newspaper which said that Lincolnshire County Council had received a sum of £35 million so we needed to get our request in for a crossing now. It was pointed out that this money was for the whole of the County and was to repair potholes. After a discussion it was **resolved** that we would wait until we had the data from the reactive sign before we presented facts and figures to Lincolnshire County Council in looking to them to get the crossing funded and installed.

176. For any Councillor to produce a written report of any meeting that he/she has attended as

representatives of the Parish Council

175.1 There was no written report although it was reported that Cllrs Sadler and Dobson attended a recent Anne Fisher charity meeting.

177. To confirm Expenditure

[£349.00 – HMRC (PAYE & NI)]

£40.00 – B M Champness (use of home as office January)

£425.17 – B M Champness (salary January)

£40.00 – B M Champness (use of home as office February)

£425.17 – B M Champness (salary February)

£52.40 – Stephen Holland (stationery)

£43.99 – Stephen Holland (ink)

£3600.00 – Carroll Planning & Design (fee for Thurlby Character assessment mapping & report)

£9.00 - Yvonne Scott (travel expenses)

£16.70 – Lawrance Park (hire of hall by TNPG)

£23.99 – B M Champness (waste black bags for litter)

[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed

177.1 **Resolved:** that the above payments be made. It was to be reported to make all payments clear that a payment was made of £40 to Royal British Legion for the poppy wreath.

177.2 The Clerk would circulate the spreadsheet showing what money was spent and how much we had received.

178. Members Questions - reminder only questions given to the clerk a week in advance will be answered.

178.1 Cllr Rose asked if the Clerk of Bourne Town Council had been in touch suggesting a meeting but that this would include other Councils as well. The Clerk said that he did not remember the call but this might have happened. He would get in touch to see what this was about and if it was worth getting involved.

178.2 Cllr Rose also asked if the Bourne Town sign was on Thurlby land. It was and he suggested it be moved.

178.3 There were no further questions and there being no further business the meeting was formally closed at 21.28

179. The date of the next meeting – to be held on **Wednesday 1st March 2017** at 7.30 p.m. in the Lawrance Park Social Room, Thurlby.