

THURLBY PARISH COUNCIL

Bernard M Champness, Clerk to the Parish Council
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The Annual Meeting of Thurlby Parish Council will be held on Wednesday 8th May 2019 starting at 20.30 in Lawrance Park Social Room, Thurlby
Public and Press are invited to attend and it is requested they are seated by 20.25 to ensure a prompt start to the meeting

	Open Forum
1.	To elect a Chairperson and to receive the Chairperson's Declaration of Acceptance of Office and if not then received to decide when it shall be received
2.	To elect a Vice Chairperson
3.	To appoint representatives for Local Charities and organisations i) Lawrance Park Community Association ii) Causeway Charities iii) Anne Fisher Charities iv) Churchyard Committee v) Lincolnshire Association of Local Councils
4.	To appoint signatories for cheques and a Press Officer
5.	To adopt the Standing Orders, Financial Regulations & Risk Assessment and to consider the further inspection of the cemetery/headstones
6.	To consider whether or not the Cemetery charges should be increased,
7.	Apologies for absence, acceptance of Apologies & noting of resignations received
8.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
9.	Minutes of the meeting held on the 3rd April 2019 (Min18-10)
10.	To receive a report from the County and District Councillors on matters relating to Thurlby
11.	Clerks report and correspondence received.
12.	Planning applications: there were no planning applications to consider
13.	To discuss possible training in line with the Training Policy
14.	To consider whether we wish to adopt the procedure for dealing with financial matters under the General Power of Competence and if so to agree the Clerk undertake the appropriate qualification.
15.	To receive an update on the Cemetery to include grass cutting, maintenance and burial fees
16.	To discuss matters raised at the Annual Parish Meeting which needed action to be taken.
17.	For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council

18.	<p>To confirm Expenditure £40.00 – B M Champness (use of home as office) £429.69 – B M Champness (salary) £59.04 – litter picker £52.92 – BT (telephone charges) (DD) £186.00 – T Montero (cleaning bus shelters) £34,20 – Lawrance Park (hire fees of hall for Neighbourhood Planning meetings) £352.00 - HMRC (PAYE & NI) £433.34 – LALC (Annual Fees and hard copies of LALN News) £39.00 – Discover Wisbech (printing costs) £120.00 – Ian Bratley (Hosting fees and monthly support) £80.00 – C S Harris (grass cutting in cemetery) £432.44 – Scribe (license fee for software) £60.00 – Thurlby PCC (insert in village link) £95.00 – ICCM (annual subscription) £18999.97 – South Kesteven District Council (refund of overpayment) £37.98 – B M Champness (200 heavy duty bin bags) <i>[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i></p>
19.	<p>Members Questions - reminder only questions given to the clerk a week in advance will be answered.</p>
20.	<p>The date of the next meeting – to be held on Wednesday 5th June 2019 at 7.30 p.m. in the Lawrance Park Social Room, Thurlby.</p>

Signed *B M Champness* (Clerk) Dated 1st May 2019