

Thurlby Parish Council
Minutes of the Meeting of Thurlby Parish Council (Min 19-10) held
on the 4th March 2020 at 7.30 p.m. in the Lawrance Park Hall,
Thurlby

Present: **Councillors:** N Bradley, L Lows, E Lunn, M Reece, B Sadler (Presiding), A Thomas and D White
Residents:
Others: Bernard Champness – Clerk, District Cllr B Dobson

Open Forum	
There was no open forum and the meeting was formally opened at 19.30	
170. Apologies for absence, acceptance of Apologies & noting of resignations received	
170.1	Apologies were received from R Bill (personal) P Barnett (personal) Resolved that the apologies be accepted. County Cllr R Reid had sent his apologies.
171. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
171.1	No one declared an interest in any item on the agenda.
172. Minutes of the Meeting of the Parish Council held on the 5th February 2020 (Min19-09)	
172.1	Resolved: That the minutes of the meeting held on the 5 th February 2020 were signed by the Chair as a correct record
173. To Co-opt two Councillors	
173.1	There were no applications received and it was agreed this matter would be left until the next meeting
174. To receive a report from the County and District Councillors on matters relating to Thurlby	
174.1	District Cllr Dobson reported the following: <ul style="list-style-type: none"> • Regarding County issues he explained that Rowan Smith used to work in Thurlby but is no longer there. As a result of the large portfolio he had to deal with he was finding it hard to keep up with the work. Richard Fenwick Head of Highways had arranged for all highway’s matters were to be dealt with centrally. • The budget had been set and Council Tax will increase by £5 per month on a Band D property. • The new CEO at the District was now in place and had started working. • The District was working hard to try and reduce their carbon footprint and were hoping to reach zero carbon emission. • There was a project in place to see if there were ways of improving public transport between major towns in the District. • There was no news on seeing if a 30-mph speed limit could be put in place on the A15 between Thurlby and Northorpe

174.2	<p>County Cllr Reid although not present had reported the following by e-mail:</p> <ul style="list-style-type: none"> • Having written to Rowan Smith, Local Highways Manager – West, for an update this is what Rowan replied: Apologies for the delay in replying. Unfortunately, I am still awaiting an update feasibility study for a crossing point in Thurlby. When I have one I will let you know. <p>Regarding the trees, can you confirm where these are please? We don't appear to have had a report via the system unless this is something I have forgotten about, apologies if so.</p> <ul style="list-style-type: none"> • Cllr Sadler has asked for an update from Cllr Reid on the following matters, but no reply as yet had been received. • The post office post IDS camera survey. Can you confirm what intended repairs are in hand and when. • The report on Flooding along Church Street and especially the area around the pumping station • The Water Lane and Bourne Road situation flooding reports.
175. Clerks Report and correspondence received	
175.1	<p>The Clerks Report was circulated and there were no questions. There were several other e-mails received which were:</p> <ul style="list-style-type: none"> • LALC on the hunt for the perfect photo for the March edition of LALC News and wondered if anyone has any lovely spring photos of their areas, landmarks etc that they would be happy to share and give consent to be used as the front cover? This could even be from a local resident providing that they give written consent that the photo may be used and shared for this purpose • Notice of Tackling Domestic Abuse Forum on Tuesday 31st March 2020 in Central London • An e-mail regarding the Best Kept Village and Small-Town Competition which had been sent to Witham but Thurlby had not received a copy. This states that following discussions with the Parks Manager at South Kesteven District Council, unfortunately the cabinet there has decided not to fund the competition this year. This means that CPRE, The Countryside Charity, cannot run the competition. A new local community competition may emerge in future - with more of an emphasis on criteria such as: providing wildlife habitats, mitigating climate change, engaging the community. This may involve CPRE The Countryside Charity. • Managing Mental Health in the Workplace Conference on Thursday 26th March 2020 in Central London • An e-mail had been received from Mark Miller at South Kesteven District Council asking if the previous community cleaner had left and what the up to date position was. The Clerk gave details of the new community cleaner. • An e-mail from Thurlby Scouts advising that they will check with a more experienced Scout Leader if this was something they could support and will be back in touch. • Several e-mails had been sent and received from John Spooner regarding the conversion of Thurlby Primary School to an Academy. Mr Spooner was expecting a copy of the legal documents for our records to be signed by all parties. He wrote to the Solicitor explaining: I have received two copies of the Licence to Underlet; the first only contains the LCC seal and the second the signatories of the other parties but NOT the County Council seal. I have received similar for the Agreement. Attached to only one copy of the Licence to Underlet is a copy of the Lease. The copy of the Lease is only signed by the Academy not the County Council. This cannot be good practice! Each document should contain all signatories/seal on one page or continuous pages. The Solicitor had replied: I sent your signed documents to the Academy's solicitor and these

	<p>are the versions that have come back. Whilst the arrangement may be untidy it is outside of our control and does not affect the enforceability of the documents.</p> <ul style="list-style-type: none"> Adrian Cappitt has taken actions further action to make good the Dyke. The fallen tree has now gone. He has also made a good job of clearing all the branches and banks of the dyke and reopening his land drain outlets. The Dyke (main dyke East of 38 Chapel Lane Thurlby (PE100EW) and Footpath 13) is important because it drains all the surface water that runs from the South Kesteven uplands to the West of Northorpe Lane (the two culverts) and also the Chapel Lane estate surface water runoff. The Dyke then runs on to the Car Dyke which has been recently cleared by the environment agency. A copy of Clerks & Councils Direct March 2020
176.	To receive an update on our request for a crossing at Thurlby crossroads and what action is needed to take the matter forward.
176.1	There was nothing further to add to what was reported by Cllr Reid.
177.	Planning applications: to consider plans for approval.
177.1	S20/0189 - Approval of details reserved by conditions 4 (Rooflight Details), 5 (Damp-proofing), 8 (Flue Details) and 10 (Method of insulation) of Listed Building Consent S17/2283 Location: Park House, 8 Church Street, Thurlby. Response by 9 th March 2020, Resolved: no comments
177.2	S20/0227 - Proposed single storey rear extensions to rear and principle elevations. at 23 Crown Lane, Thurlby, Response by 10 th March 2020, Resolved: no comments.
177.3	S20/0156 - Extension to side of dwelling at 11 Station Road, Thurlby, PE10 0HD, Response by 10 th March 2020. Resolved: We would have to object, as the information provided was unclear as to what exactly was the proposed amendment. Without having the relevant information, it was felt that we were unable to make a comment until the information was clarified. The Planning Officer was to be asked if they knew exactly what was being proposed.
177.4	S19/1855 - Erection of one dwelling (in lieu of 2 dwellings - Plots 1 and 2 approved under ref: S15/1627) at White House Nurseries, 23 The Green, Thurlby. Response by 11 th March 2020. Resolved: no comment
177.5	A new application had been received after the agenda was posted and is S20/0046 for the erection of three wooden stables and tack room on a concrete base at Pond House, 5A Swallow Hill, Thurlby. The response date was the 24 th March 2020. Resolved that the Clerk would have delegated authority to respond and the Council would deal with the planning application this evening. After considering the plan it was resolved: no comment provided there is no covenant on the field that restricts building.
178.	To discuss the Lincolnshire Lowland Search and Rescue request
178.1	An e-mail had been received from the above which stated we would like to introduce you to Lincolnshire Lowland Search and Rescue. We are a Registered Charity, committed to two objectives: Assisting in the search, location, welfare and rescue of missing children and vulnerable missing adults, utilising professionally trained volunteers; Whilst actively supporting the emergency services during any high-risk incident and all natural disasters. I am writing to you to ask if there are any ways in which you are able to support Lincolnshire Lowland Search and Rescue? Most parishes have newsletters that are distributed within their local area, please advise whether it would be possible to include

		details of our most recent fundraising campaign, supporting the Lincoln Lottery. I have attached a image of the same that could be included. This is a Lincoln based initiative where charities receive donations, whilst the supporter also has the opportunity to win prizes. They were also seeking financial support. Resolved: that we would not wish to become involved or make a financial contribution.
179.	To discuss whether we wish to take part in the #GBSpringClean 2020?	
179.1	An e-mail had been received from Keep Britain Tidy campaign asking if the Parish Council wanted to take part in the Great Britain Spring Clean between the 20 th March and 13 th April 2020. Once we registered we would be sent the appropriate downloadable campaign resources including a social media guide, social media assets, posters and a template press release. Resolved: that we would not wish to Take part as the invitation came in too late to enable us to advertise the project	
180.	To receive an update on the flooding in various locations around the Village	
180.1	<ul style="list-style-type: none"> • Cllr Sadler explained that he has written to Cllr Reid for an update on all issues in the Village but had not received a reply. He had met with a Mr Mason in Church street and was able to discuss the problems there. • Cllr Thomas explained that there was a concrete culvert running from Peter Sleights field from Viking Way to The Causeway towards Beck way. This was full of vegetation and rubbish and was causing gardens to be flooded. It was agreed that the Clerk would write to Cllr Dobson to ask him to investigate this problem for us. Cllr Sadler pointed out that South Kesteven District Council are responsible for the land surrounding the Dyke and under “riparian rights” responsible for its up keep. 	
181.	To discuss the broken Millennium Sign and to agree the cost of repairing it.	
181.1	Cllr Thomas explained that he millennium sign was reported to him that the top was broken and could be dangerous to the public. He had removed the top from the post, the bracket that holds the sign is corroded and broken. He had investigated getting it repaired and how much it would cost. After spending some time trying to find someone he carried out the repairs himself. He supplied photographs of the broken top and the repairs he had carried out. It was agreed that thanks to Cllr Thomas for carrying out this work should be recorded.	
182.	To receive a report on the cutting back of village hedges over footpaths and what further action may be required	
182.1	Cllr White was able to report he had delivered leaflets regarding hedges etc. to the following addresses: 42 Chapel Lane 10 Priory Close 38 The Causeway 6 Crown Lane 8 Crown Lane 10 Crown Lane Only 8 Crown Lane had cut back the bushes but no one else. It was agreed that he would provide a report to the Clerk so he could then send that to Rowan Smith and to copy in Cllr Reid.	
183.	To receive the data obtained from the reactive sign.	
183.1	Cllr Bill had circulated before the meeting the data he had obtained, and this was noted.	

184.	To receive an update on the Cemetery to include grass cutting, maintenance and burial fees
184.1	Cllr Thomas reported that Chris Harris had cut the hedge and swept the footpath and other than that the cemetery was in good shape.
185.	To agree a date for the Annual Parish Meeting and whether we invite a speaker or speakers to attend and to agree a date for the Annual Meeting of the Parish Council.
185.1	The date for the meeting in May would have been the 6 th May. As this was a year in which we had an election we could hold the meetings on that day. It was agreed therefore that the Annual Parish Meeting would be held on that day starting at 7 p.m.. We would ask Cllr Dobson if he could arrange for the newly elected MP to attend to give a talk to the Parishioners but if he was busy could Kelham Cooke attend in his place. We would also invite Lawrance Park and The Churchyard Committee to attend and give a report of their activities over the last year.
185.2	It was agreed that we would hold the Annual Meeting of the Parish Council on the same day, 6 th May, and starting at 8.30.
186.	For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council
186.1	No report was produced as no Councillor had attended a meeting on behalf of the Council
187.	To confirm Expenditure £40.00 – B M Champness (use of home as office) £429.69 – B M Champness (salary) £47.99 – BT (telephone charges) (DD) £28.17 – B M Champness (3 black ink cartridges) [] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed
187.1	Resolved: that the above payments be made. The Clerk explained that there were several matters that he should explain and further payments to be included so that the accounts would be up to date at the end of this financial year. <ul style="list-style-type: none"> • Regarding the Community Cleaner the Clerk has been in touch with APS, who advised that a form needed to be completed by her as she did not have a P5% and already had another job. This form was completed and returned. APS then explained that if they ran payroll for March they would have to wait until the Community Cleaner had put in her timesheet which would be at the end of the month. A solution was proposed and agreed to by the Community Cleaner that she would put in a timesheet now and if there was either an overpayment or underpayment adjustments would be made in April. The following payments were approved. • £36.00 - APS (payroll services) • £365.00 – MHRC (PAYE & NI) • £20.40 – Alan Thomas (expenses for fixing Millennium sign) • £65.28 – Community Cleaner (salary and expenses) • £48.00 – Chris Harris (sweeping paths in cemetery and cutting grass)
187.2	The Clerk had circulated a copy of the budget spreadsheet showing the income received and paid up until the 29 th February 2020. He also went through the bank statements to show what money was left in the three accounts. This was signed by the Chair.

188.	Members Questions - reminder only questions given to the clerk a week in advance will be answered.
188.1	Cllr Sadler confirmed to the Council at the end of the meeting, that it was his intention to stand down as Chair and as a member of the Council for personal reasons.
188.2	There being no other business the meeting was formally closed at 20.50
189.	The date of the next meeting – to be held on Wednesday 1st April 2020 at 7.30 p.m. in the Lawrance Park Social Room, Thurlby.

DRAFT