

Thurlby Parish Council
Minutes of the Meeting of Thurlby Parish Council (Min 20-02) held
on Wednesday the 3rd June 2020 at 7.30 p.m. held remotely by
video conference

Present: **Councillors:** P Barnett, R Bill (presiding) N Bradley, L Lowe, E Lunn, M Reece, A Thomas and D White
Residents: Stephen Holland, Mandy Owen.
Others: Bernard Champness – Clerk, County Cllr R Reid,

Open Forum	
Mr Holland pointed out that in the minutes of the 6 th May it said that the Annual Report would be ready to go into the June Village Link and it had not. It was explained that it should have been the July edition and the minutes would be amended. The meeting started at 19.35.	
24. Apologies for absence, acceptance of Apologies & noting of resignations received	
24.1	No apologies were received as all Councillors were present. District Cllr Barry Dobson apologised for not being present.
25. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
25.1	No one declared an interest in any item on the agenda.
26. Minutes of the Meeting of the Parish Council held on the 6th May 2020 (Min20-01)	
26.1	Resolved: That the minutes of the meeting held on the 6 th May 2020 were to be signed by the Chair as a correct record as soon as conveniently possible after they had been amended to show that the date in Item 17,2 should read July edition and not June edition.
27. To receive a report from the County and District Councillors on matters relating to Thurlby	
27.1	County Cllr Dobson sent a written report as set out below: As you will be aware, shops are going to open on 15 th June 2020, but they must follow the rules as, of course, we all do as individuals. SKDC is preparing: <ul style="list-style-type: none"> • Promotional and communications work. • Enabling and facilitating businesses to re-open safely. • Interventions in the public realm to encourage a safer, more pleasant environment. • Administration and management of the programme. In response to this, a team from SKDC and InvestSK has been pulled together to develop an action plan to ensure safe and positive re-opening of our towns. The guiding principles to that work include: Maintaining a safe environment for the public in public spaces. Ensuring businesses understand their responsibilities in terms of operations and management operations and a safe environment for all. Key issues to consider include:

		<ul style="list-style-type: none"> • Constraints in pavement widths if people are to maintain a 2m separation, and any implications between pedestrians and the neighbouring carriage way. • Proactive guidance for shopkeepers on satisfying their responsibilities with regard to social distancing within their business operations, and their management of customers within their shop and queueing on the pavement. • Appropriate signage to inform visitors to the town centre. • Extensive communications and media campaign to inform visitors prior to their arrival. • Potential for town centre marshals, who will also have delegated powers to enforce the rules or even close shops who do not adhere to them, will be on hand to help and to advise visitors and businesses 'on-the-ground'. The re-opening deadline is imminent, and the extent of the challenge will depend of levels of footfall. Footfall may be high given the sense of release from the constraints of lockdown: this would be positive for business but will, undoubtedly, create physical and logistical challenges. <p>As Deputy Leader and Cabinet Member for Growth, Leisure and Town Regeneration, I am delighted to announce that we now have plans to refurbish the Bourne Leisure Centre. This is way overdue, and I hope to be able to get the scheme approved within the next few months. Also, along the same theme, we have provisional plans to build a completely new facility at the Deepings to replace the old one which is currently housed within the Deepings School.</p> <p>I have also tasked the head of leisure to look into promoting the outdoor activity facilities to encourage, or rather continue to encourage, the countryside life we have all seen grow during lockdown. Cycling and walking have become a release for those confined to home with just a computer screen keeping them in touch with work and their colleagues. We also need government help to help us provide better foot and cycle paths for leisure as well as journeying to and from work. It is significant that during the lockdown and the reduction in the number of vehicles on the road that the air quality has improved significantly. Results show a marked reduction in carbon contamination and perhaps a point that will be noted on our way to reach zero carbon emissions by 2050 or before.</p> <p>Fly tipping has increased exponentially over the period of lockdown. We currently have a number of fixed penalty notices issued with more to come. Unfortunately, not all are identifiable, especially smaller instances where empty bottles or cans have been thrown into the river or stuffed in between slats on countryside benches. Not only do they spoil the countryside, but they can seriously injure wildlife and even people enjoying their outdoor activity. Perhaps our village cleaner could be on the lookout for this type of incident and report it back to SK where a vehicle and crew are needed to clear up the mess. SKDC has come in the top 10% of councils distributing some £27mio of government aid to some 2,500 businesses in the district. This has included pubs and shops that pay business rates as well as other industrial and commercial companies. It was a phenomenal achievement in a very short time.</p> <p>We were also given an additional £1.2 million this week to support those companies that were not entitled to the first tranche of money. SKDC councillors and staff have also set up a befriending service and we are making calls to many vulnerable people, not only talking to them but making sure that they are receiving their medication and food.</p>
	27.2	<p>District Councillor Robert Reid sent a written report as set out below: I would appreciate an update of the work done by community highways project and thank you all for your listings of jobs you would like done. I have seen several works completed but do appreciate your input Reported that on May 26th on the High Street, the drains & gullies were cleared and from this a further CCTV drainage investigation has been programmed as outstanding.</p>

	<p>Thurlby Footpath 17-1: a major overhaul is ordered. 6-1: replacement of bridge, slightly wider at 4m is similarly ordered I await an update before tackling our new South Division Highways Manageress to the reopening of your request from the A15 pedestrian crossing feasibility study to the upgrading from their suggested pedestrian rest, to a controlled crossing on the north side towards Bourne off the crossroads. I will await her response and probably suggest her visiting (at social distancing) should this be inclusive of a parish councillor, please would you nominate whom this will be in readiness and contact details. Barry Dobson will join if his diary permits, when we know the date.</p> <p>The Lincolnshire Resilience Forum Continues to conduct physical welfare checks, food parcels and prescription requests During this Covid19 pandemic easing of lockdown restrictions, in particularly, retail activities in Bourne are also being monitored</p> <p>1-7th June, as you are aware is National Volunteer Week, so I will join in thanking those of you involved.</p> <p>Cllr Reid was asked if payment had been made to the Post Office and he said that he thought that it had been paid. It would help if a request for the sum of £300 be made through the LCC website which he would approve and then payment could be made.</p>
28.	To co-opt three (3) Councillors
28.1	<p>After the latest Village Link was sent out two residents have contacted the Clerk showing an interest in becoming a Councillor. One has not yet completed a form, but one has from a Mandy Owen of 53, High Street, Thurlby. The application form had been circulated in advance. She confirmed she was not an undischarged bankrupt and did not have a criminal record. Mandy gave a few details about herself. Resolved: that she be co-opted onto the Council. The Clerk would call around to see her to sign the Acceptance of Office and to give her the Code of Conduct as well as the Register of Members Interest form she needed to complete. The Chair welcomed her to the Council</p>
29.	Clerks report and correspondence received and to receive an update on matters dealt with during the social isolating period since the meeting in March.
29.1	<p>The Clerks Report was circulated, after he explained that he had kept the report to only what was important. If any Councillor wished to see the e-mails from NALC and various playground equipment companies they should ask the clerk and he would forward them on. There were no questions. The Clerk pointed out that there were one or two further matters to add, which were:</p> <ul style="list-style-type: none"> • A resident had written about a tree in Lawrance Park which needed to be trimmed back or felled. This had been sent to John Spooner of Lawrance Park to deal with, which he had. • Another resident had written about a footpath near his house had, had the grass cut up to a certain point, and after an area had been left the grass was cut again. This had been taken up with Cllrs B Dobson and R Reid and it was good to report that this area of grass had now been cut. • The Lincolnshire Fieldspath Association had sent their Newsletter, • Another resident had complained about a tree near her house and wanted it cutting back She was advised this was not a Parish Council matter, but she should report it on Fix My Street App.

		<ul style="list-style-type: none"> Last month Cllr Reece had asked about getting the bus shelters cleaned. It was agreed that we would ask Toni Montero to clean the shelters and we should see if we could set up a regular slot during the year when they should be cleaned.
30.	Planning applications:	
	30.1	There were no plans to discuss at the time that the agenda was posted. However as explained in the Clerks Report one application had been approved and this was S20/0156 for retrospective extension to side dwelling at 11 Station Road, Thurlby. Although we had not been sent the application to consider, one was approved which was S20/0741 - Temporary notification of hot food takeaway/delivery service at The Horseshoe Peterborough Road Thurlby.
31.	To approve the Annual Report for insertion in the Village Link	
	31.1	Following the meeting in May the Clerk had drafted an Annual Report which had been circulated to all Councillors to approve or amend. Resolved: that after a few minor amendments the draft be approved and included in the Village Link
32.	To consider the data received from the reactive sign	
	32.1	Cllr Bill had submitted before the meeting the data he had obtained for the A15 Northorpe Northbound. The results indicated a reduced daily count down 52% during lockdown and down 38% post easing (13/05/20), the average speed and speeds above the limit in both cases were slightly increased above previous. Details can be found the website. There were no questions
33.	To consider what information should be placed in the Village Link	
	33.1	It was agreed that the following would go into the next edition of the Village Link: <ul style="list-style-type: none"> The Annual Rleport That we had co-opted Mandy onto the Council but were still looking for 2 others.
34.	To receive an update on the Cemetery to include grass cutting, maintenance and burial fees	
	34.1	Chris Harris had cut the grass twice in April and twice in May and he also swept the paths and cleared the memorial garden.
	34.2	Cllr Thomas said that the cemetery seemed in good order and there was nothing to report.
35.	For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council	
	35.1	There were no reports of any meetings attended.
36.	To discuss payment for Microsoft Office 365	
	36.1	The Clerk explained that this item was on the Agenda as he felt that payment of the use of Office 365 should be resolved. He explained that when we purchased the new laptop we had to consider if we were going to subscribe to Microsoft Office 365. At the same time his previous employers were going through the same process and they purchased the software. This allowed for up to 3 other users sharing the software and as he was the only person working there it was felt that Thurlby Parish Council could be one of the users. Now

	that he had retired and was no longer working there he wondered how long we could continue to be able to use the software. If we purchased the Family version this would cost £7.99 per month or £79.99 per annum. Resolved: that we purchase Office 365 yearly rather than monthly and we should sever all links with his former employers. .
37.	To confirm Expenditure for May [£5.00 – Lincolnshire Fieldpaths Ass (Annual fees)] [£54.99 – B M Champness (ink for printer)] [£1.55 – B M Champness (stamp and envelope)] [£429.49 – B M Champness (salary)] [£40.00 – B M Champness (use of home as office)] [£82.36 – Community Cleaner (salary and expenses)] [£47.99 – BT (broadband)] DD [] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed
37.1	Resolved: that the above payments be made. The Clerk explained that Chris Harris had sent in an account for work he had undertaken at the cemetery which came to £184.00. He wanted to know if payment could be approved. Resolved: that payment could be made
37.2	The Clerk was asked to chase BT as we were still paying the account notwithstanding they had agreed to stop the account until we were able to return to Lawrance Park
38.	Members Questions - reminder only questions given to the clerk a week in advance will be answered.
38.1	Cllr Bill said that he had recently spoken to former Parish Councillor Robert Rose who sent his best wishes to all the Councillors.
38.2	Cllr Thomas reminded the Clerk to write to the clerks of the charities. The Causeway :Stephen Knipe Lawrance Park : Christine Gray. Ann Fisher : The Vicar.
38.3	There being no other business the meeting was formally closed at 20.18
39.	The date of the next meeting – to be held on Wednesday 1st July 2020 at 7.30 p.m. in the Lawrance Park Social Room, Thurlby or on a date to be agreed.