

THURLBY PARISH COUNCIL

Bernard M Champness, Clerk to the Parish Council
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The Annual Meeting of Thurlby Parish Council will be held on Wednesday 5th May 2021 starting at 19.30 and dealt with remotely

Public and Press are invited to attend and if they wish to participate in the meeting then they should contact the Clerk for the joining ID No

	Open Forum
1.	To elect a Chairperson and to receive the Chairperson's Declaration of Acceptance of Office and if not then received to decide when it shall be received
2.	To elect a Vice Chairperson
3.	To appoint representatives for Local Charities and organisations i) Lawrance Park Community Association ii) Causeway Charities iii) Anne Fisher Charities iv) Churchyard Committee v) Lincolnshire Association of Local Councils
4.	To appoint signatories for cheques and a Press Officer
5.	To adopt the Standing Orders, Financial Regulations & Risk Assessment and to consider the further inspection of the cemetery/headstones
6.	To consider whether the Cemetery charges should be increased
7.	Apologies for absence, acceptance of Apologies & noting of resignations received
8.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
9.	Minutes of the meeting held on the 7 th April 2021 (Min20-10)
10.	To receive a report from the County and District Councillors on matters relating to Thurlby
11.	To co-opt one (1) Councillor
12.	Clerk's report and correspondence received
13.	Planning matters:
13.1	To consider any Planning Applications received: S21/0445 - Change of use from agricultural to residential garden at Land At 68 Swallow Hill, Thurlby. Response by 12 th May 2021 S21/0802 - Erection of single storey side extension and rear by window at 5 Chapel Lane, Thurlby. Response by 18 th May 2021 S21/0774 - For a dropped kerb to allow for off-road parking for two cars at 80 High Street, Thurlby. Response by 18 th May 2021 S21/0111 - Proposal: Reserve Matters for, Appearance, Landscaping, Layout, Scale under Planning outline: S20/1056 (Detailing, proposed dwelling with detached garage, parking provision arrangements to existing premises complete with drop kerb) at Land Rear Of 9-10, The Green, Thurlby. Response by 28 th April 2021 but extension of it requested.
13.2	To note Planning Applications approved: S21/0562 - Non-material amendment to planning approval S19/2013 (Erection of chalet bungalow as a revision to Plot 5 approved under planning ref: S15/1627) to alter a first-floor window (Bedroom 3) to Glazed Doors and Juliet Balcony at White House Nurseries 23 The Green S21/0668 - Proposed new flat roofed rear extension at 24 Lawrance Way Thurlby
13.3	To note any Planning Applications refused or withdrawn: none to note

13.4	To note any Application appealed or any decision made regarding an appeal: Planning Application Appeal Notification S20/1264 at 22 The Green, Thurlby. Amended Comments or new comments by 25 th May 2021
14.	To discuss a resident's concern about possible development at Elm Farm
15.	To discuss the matter of cutting the grass verge in front of a resident's property
16.	Audit of 2020/21 Accounts 1. To approve the Annual Governance Statement 2020/21 2. To accept the Accounting Statement 2020/21 as a true record 3. The Chair and Clerk to sign the Annual Return and submit for Audit.
17.	To discuss staffing issues
18.	To discuss the response from the Community Heartbeat Trust regarding the telephone kiosks
19.	To consider the suggested amendments/alterations to the Parish Council website
20.	To consider the data received from the reactive sign
21.	To consider what information should be placed in the Village Link and to decide if we publish an Annual Report or an additional insert in the Village Link
22.	To receive an update on the Cemetery to include grass cutting, maintenance and burial fees and to decide if an agreement can be reached regarding burial fees for Parish Councillors
23.	For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council i) To discuss the report from Cllr Bill and County Cllr Reid's relating to a meeting with Highways
24.	To confirm Expenditure for April £90.00 – ICCM (annual fees) [£39.00 – B M Champness (green bin sticker for cemetery)] £40.00 – B M Champness (use of home as office) £447.33 – B M Champness (salary) £73.96 – Lorraine Cole (salary and expenses) £80.00 – C S Harris (cutting grass at cemetery) £14.39 – Zoom (monthly fee) £39.99 – BT (broadband charges) DD [] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed
25.	Members Questions - reminder only questions given to the clerk a week in advance will be answered.
26.	The date of the next meeting – to be held on Wednesday 2nd June 2021 at 7.30 p.m. in the Lawrance Park Social Room, Thurlby on a date to be agreed.

Signed *B M Champness* (Clerk)

Dated 28th April 2021