

Thurlby Parish Council
Minutes of the Meeting of Thurlby Parish Council (Min 21-06) held
on Wednesday the 6 October 2021 at 7.30 p.m. in the Lawrance
Park Hall Social Room

Present: **Councillors:** R Bill, N Bradley, S Broadbent, H Edwards, (Presiding) P Haley, L Lowe, E Lunn, M Owen, M Reece, A Thomas and D White
Residents:
Others: Bernard Champness – Clerk, County Cllr Robert Reid, and District Cllr Barry Dobson

Open Forum	
No members of the public were present and there was no Open Forum. The meeting was officially opened at 19.30	
89. Apologies for absence, acceptance of Apologies & noting of resignations received	
89.1	No apologies had been received as all Parish Councillors were present although Cllr Reece arrived a few minutes late .
90. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
90.1	No one declared an interest in any item on the agenda.
91. Minutes of the Meeting of the Parish Council held on the 1 September 2021 (Min21-05)	
91.1	Resolved: That the minutes of the Meeting of the Parish Council held on the 1 September 2021 be signed by the Chair as a correct record
92. To receive a report from the County and District Councillors on matters relating to Thurlby	
92.1	<p>County Cllr Robert Reid had sent a written report which is below The Highways Issues are on this occasion done with our current Highways Manager Kyra Nettles and that of her successor to be Mr Dan Goodman. Kyra moves to Highways East and Dan comes as a new appointee for the South (our region) he has considerable management abilities having left the Army and past Afghanistan duties. We have a joint Teams meeting next scheduled for 29/10.</p> <p>Now having the A6121 refurbishment completed and the patching from Carlby to the Witham crossroads completed two further major repairs to the carriageway are pending on the A151, Spalding Road, Bourne to Spalding, too near Twenty & on A15 Thurlby to Market Deeping, these will happen during October 21. FYI carriageway patching at Carlby will mean the B1176 will be closed on Witham Road from 25/10 to 29/10.</p> <p>Local Highways issues that have been reported by the Parish Clerk to you from Swallow Hill, Thurlby Road to Wilsthorpe, that has now been extended to 31/10 for the traffic lights and badger set issue have a further twist !! I can report that the first remedial repair of the first set of badgers has now been completed with a concrete badger tunnel under the road, however on doing this involving the RSPCA a further 4 sets ! Have been identified. The RSPCA only have a license to 1.2m Depth and these further 4 sets are at least 1.3m down the road !</p>

Therefore, a private contractor has been sought for an additional road closure (after the road is reopened!!) that on 11/10 a further 5 day closure will occur with the removal of the further 4 sets identified and concrete barriers placed. During this time the above roadway, will also be repaired to hopefully bring a resolution to this long outstanding situation.

I next enclosed an update on the various outstanding issues, that our part of my LCC Division.

Thurlby - High Street drainage

Survey works and some minor repairs completed, outfall is now running, we do have more substantial repairs to order when resources permit.

Thurlby - Pumping Station, Church Street – standing water

This is still being dealt with by Kyra and you will be updated accordingly once she has made contact with the team at the Internal Drainage Board (IDB).

A15 Thurlby Controlled Crossing - If the design criteria was met and the existing bus stop was repositioned could the proposed crossing be sited north of the junction? If so, is it possible to reposition the bus stop to the south of the junction? To meet the design criteria how do we proceed, if another survey how do we identify OAPs and disable users missed previously in the count as they appear to be the governing factor in the calculation?

Schemes Submission is in process and I will be sitting with Kyra, while these are finalised and submitted – It's been discussed with the County Manager and agreed to resubmit a scheme brief based on the provision of a signalised crossing on the basis that the Parish Council would try to fund the difference between the costs of a refuge (which is what policy dictates should be provided) and the signalised crossing.

Thurlby - A15 Cycle/footway - progress on upgrading the footway from Thurlby to Northorpe to combined cycle/footway?

Progressing as expected with the TRO team. Consultation period is finished, this is now at the advert stage finalising on the 5th Nov 21.

Northorpe - A15 drainage clearance?

Kyra is dealing directly with the IDB and will contact you once she has more information.

It was reported to me last week, Transferred from District councillor Barry, that Woodside East sign is still on the floor,
Our New Highways manager has been made A fresh request and via our Clerk,s photograph a picture too !

Could you please update me on Chapel Lane; any resolve completion by Anglian Water? Cllr Lowe said that nothing had been done and Cllr Reid said that he would take this matter further.

Other LCC local news....

Lincolnshire County Council Local Facilities- I feel of interest to report firstly, the amenity household waste tip is now open without an appointment albeit I urge unusual users to obtain a free license through the LCC website.

		<p>FYI - below</p> <p>ConnectBus is a refresh of the CallConnect bus brand and helps to differentiate this pilot from the rest of the network. The ConnectBus app is free and easy to use, passengers simply register on the app and are ready to go! The App is available to book for journeys from the 22nd September and residents can still make bookings by phone if they prefer (0345 2638153).</p> <p>Flu Jabs</p> <p>Are you eligible for a free flu vaccine from the national scheme? – then book it now</p> <p>In the UK each year the flu kills on average 11,000 people and hospitalises thousands more. The flu virus spreads from person to person, even among those not showing symptoms. The flu vaccine is the best protection for you and those around you and it's available to those most at risk for free. Book your appointment as soon as you are invited. See the gov.uk website for a list of those who are eligible.</p> <p>(source: David Stacey, Public Health Programme Manager)</p> <p>Finally, I mentioned Emergency planning particularly Flooding, and sought an agreement from you that you would like to join with Elsea Park on a local action plan in such events... Bourne Town Council, under their Amenities Committee are also taking this forward, Since this is all within my division at LCC, I am taking this forward with the flood risk manager, now as a whole.</p> <p>Cllr Reid was asked about the badger crossing road works, and he confirmed that 4 more sets had been found and he was aware that the road would be closed, and the work should be done before the end of October. He was also asked if the dates set for the work was set in stone as this would be advertised on Facebook He said that he was fairly certain that the dates were agreed for the work to be carried out.</p> <p>He was also asked what the cost of this work having been done and the traffic lights in place for over 18 months. Cllr Reid said that he would try and ascertain the costs involved.</p> <p>In his report he stated that substantial work was needed in High Street. And he was asked if he knew what the work involved was. He did not but would make enquiries.</p>
<p>92.2</p>		<p>District Cllr Barry Dobson had sent a report which is below.</p> <p>1. Covid-19 Well, it's two years on and we're still not out of it yet. SKDC still recommend that people wear masks when in crowded places. It is also recommended to still wash hands and face or use hand sanitizer.</p> <p>2. Invest SK We're still out there talking to businesses and giving them help in the form of consultation and encouragement. There are still some discretionary grants to have for those businesses who are still struggling. Although we have postponed our Tea Break sessions for a while as businesses, especially retail, get ready for the approaching festive season.</p> <p>3. Leisure and Health Government is putting major emphasis on leisure and health, but we are still looking for that input of cash to help us maintain and improve our existing leisure centres and encourage people to get out whether that's gardening or running a marathon or somewhere in between. As the evenings draw in and the weather looks uninviting, there are other indoor activities that we should be promoting and using. I'm still engaged with MPs to get some funding for SKDC to provide better facilities.</p> <p>4. Gravitas Housing</p>

		<p>We have now sold most of the flats at Wherry's Lane in Bourne. We still have 4 of the five houses left and these have been reduced in price because there is no garden. However, these houses are of an excellent build quality and close to the town centre. The flats all have lifts and are ideal for both young and old who want to live in the town, close to shops, businesses and public transport.</p> <p>5. Waste Collection Site There has been an additional request from our waste collection team to avoid putting fruit (waste and fallen) into the green bin. All waste in the black bins are incinerated at the County Council's energy from waste plant in North Hykeham which produces 105,000 MWh from 190,000 tonnes of waste each year.</p> <p>6. Ward Member Grant In discussion with the Clerk, I have agreed to give TPC £250 of my ward member grant for winter flowers to put into our tubs. If this is acceptable to you all tonight, I will get the form filled out and processed.</p> <p>7. Bins The elusive bins are on their way to the Clerk's house!!! After months of waiting, I thought that I'd better check. The person who was given instructions to deliver the two bins not only forgot and has also now left the Council's employ. The head of service has promised to get these out to us.</p> <p>8. Enforcement At the request of some parishioners, I have asked the enforcement team to look into the houses that have been built on the old 'White House Nurseries' due to incorrect installation of surface water drainage that is flooding the fields and also the height of these buildings (in excess of the approved plans).</p> <p>Cllr Dobson was thanked for the generous donation of £250 he had given the Parish Council from his Ward Member grant. He was also thanked for arranging for the bins to be delivered and given to the Parish Council free. As for the enforcement matter the Enforcement Officer was dealing with this and would hope to give us an update at the next meeting.</p>
93.		Clerk's Report and correspondence received
93.1		<p>The Clerk's Report was circulated, after he explained that he had kept the report to only what was important. If any Councillor wished to see the e-mails from NALC and various playground equipment companies they should ask the clerk and he would forward them on. Further correspondence had been received as below as well as updates:</p> <ol style="list-style-type: none"> 1. The roadworks on the road to Manthorpe had been completed although the potholes that occurred during the summer had not been filled in. Please see the report from Cllr Reid which shows that further work will have to be undertaken and the road closed for 5 days. 2. The roadworks at the beginning of Northorpe junction to Woodside East had been completed and the road now open. 3. The notice for the cemetery has been ordered and we were still awaiting its delivery. 4. On the 5 October 2 bins have been delivered to the Clerks home. Arrangements needed to be made for them to be sited at the agreed locations. 5. A complaint from two farmers about Car Dyke. Their concern is that there is no flow of water within the dyke, just lots of stagnant water with algae in it. It is not being maintained, and the flooding at Elsea Park causes back up towards Thurlby. Cllr Thomas was able to give a more detailed explanation and Cllr Reid was given precise details of the locations and he said that he would investigate the matter as it was either an enforcement matter if riparian rules applied or a matter for the Environment Agency to deal with. He was asked if he could send in a report before the next meeting so that the Council would be kept up to date.

		<p>6. The Lincolnshire Riparian Project Questionnaire was completed by the Clerk and sent back which was acknowledged.</p> <p>7. The Clerk, with the help of Stephen Holland had completed the South Kesteven Village Services and Facilities Survey 2021. Amendments were made with additions suggested by Councillors.</p>
94.	Planning applications: To consider any Planning Applications received	
94.1	There were no planning applications to consider. The Clerk said that late that afternoon another planning application had arrived S21/1970 but having looked on the South Kesteven District Council website for documents the only one lodged was a redacted application. The Clerk was asked to write to the Planning Officer if more documents would be filed as without them we could not make a decision. Once the documents were on line the Clerk would send details to all Councillors to see if we could deal with the matter between meetings or to call a special meeting.	
94.2	To note Planning Applications approved: S21/1492- Proposed 1.5 storey rear extension and alterations at 23 Crown Lane Thurlby	
94.3	To note any Planning Applications refused or withdrawn:	
94.4	To note any Application appealed or any decision made regarding an appeal: there was none to note	
95.	<p>To confirm Expenditure</p> <p>£40.00 – B M Champness (use of home as office)</p> <p>£447.33 – B M Champness (salary)</p> <p>£75.08 – Lorraine Cole (salary and expenses)</p> <p>£17.82 – Elaine Reynolds (Salary)</p> <p>£411.80 – HMRC (PAYE)</p> <p>[£96.92 – D White (winter plants for planters)]</p> <p>£34.43 – BT (broadband charges September) DD</p> <p>£85.00 – David Collins (repairs to Village Map and Memorial posts in Churchyard)</p> <p>£90.00 – Thurlby PCC (Insert in Village Link)</p> <p>£33.97 – D White (top soil, manure and bulbs)</p> <p>[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</p>	
95.1	Resolved that the payments be approved..	
95.2	The Clerk explained that he had received an invoice from Ian Bratley for the work done in relation to updating the website. The invoice was for £100.00. Resolved that the payment be made.	
96.	To approve the purchase of 2 batteries for the Christmas trees lights at a cost of £154.05 and to agree the purchase of a Christmas Tree in December	
96.1	It was resolved that Cllr Thomas could spend up to £250.00 to purchase the batteries and a Christmas Tree.	
97.	To discuss whether we wish to attend the presentation of the award for coming 2nd in the Best Kept Village Competition and if so who should attend or alternatively whether we wish Cllr Barry Dobson to present the award to us in Thurlby	

	97.1	It was resolved that we would like Cllr Dobson to present the Cheque to the Chair in Thurlby. It was agreed that Cllr White would also be present but the Clerk would tell the Councillors when a date was fixed for the presentation.
98.	To agree the purchase of a Wreath for Remembrance Sunday and the amount and who should attend the service to lay the wreath.	
	98.1	It was resolved that we donate £75.00 for a wreath and that Cllr Bradley be the representative of the Council to attend the Remembrance Day Service on the 14 November and to lay the wreath.
99.	To discuss Councillors attending training sessions and to ensure that bookings are made	
	99.1	The Clerk explained that he had written to LALC for details of any training courses for new councillors as well as a course for the Chair. They had not replied as yet but once details were obtained they would be shared. The Clerk was also asked to see if LALC could present an afternoon session for Thurlby either in Thurlby or virtual.
100.	To agree a Training Policy	
	100.1	The Clerk had made searches on the website and with SLCC for any other Council that might have a Training Policy. It seemed that many Councils did have a policy, but the Clerk felt that the policy they were using was much too complicated and involved for Thurlby, but he had found one that seemed to fit our purposes. He had used the template and adapted the policy to fit Thurlby and handed each Councillor a copy of the draft. Resolved; that the policy be adopted and that it would be reviewed annually.
101.	To discuss whether we wish to purchase more plants to place around the village and the cost	
	101.1	The Clerk explained that he had placed this on the agenda as he was not sure if any further plants were needed. Cllr White said that he had spent what he needed to spend on plants and manure although he needed a few more pansies. Other than that, he was hopeful that there was nothing else needed. He was asked to present to the Council at the December meeting a budget to agree for 2022-23
102.	To discuss possible contingency to manage the cemetery if the Clerk should become incapacitated. -	
	102.1	Cllr Bill had requested this matter to be placed on the agenda as he was concerned that the if the Clerk became incapacitated then how would anyone from the Council know what to do and ensure that someone was not buried in a plot already used or reserved. The Clerk explained that in the past when he had an office in Bourne, and he was off then the then Chair would call into his office to see his secretary who had all the information to hand. This was no longer the position and to make matters worse the work was now dealt with online rather than by hand. After some discussion it was suggested that the Clerk go through the cemetery programme with the Chair and Vice Chair to explain how it worked and to send them both a copy of the map which showed what plots were in use or reserved.
103.	To discuss the new layout of the website and to discuss if there is any need for alterations to be made	
	103.1	The newly designed website was now up and running and it was hoped that Councillors would be able to make comment on how it might be improved or whether they were happy

		<p>with it as it was. It seemed that all thought that they liked the new layout but having checked some of the links to pages some worked and some needed updating. The Clerk explained that it was essential that all Councillors check the website and ensure that all was up to date and to suggest any amendments. The following points were raised:</p> <ol style="list-style-type: none"> 1. The link to Call Connect should be changed as this was now call ConnectBus 2. The link to Vacancies if clicked was blank. It was suggested that this should be amended to show that there were no vacancies at present but if anyone was interested they should contact the Clerk so that he could contact them if and when a vacancy occurred. 3. There was no link to the old Procedures page, and this should be put back as it was very difficult to locate where the actual policies and other procedural papers were. 4. On the list of Councillors, the telephone numbers for Cllrs White and Broadbent were missing which were respectively 07770 652722 and 07715 698165 5. The address and telephone number for Cllr Haley was missing
104.	To discuss a request from a resident that there is a 20mph speed limit for Crown Lane and or Resident only parking on Crown Lane	
	104.1	<p>This item had been requested by Cllr White to be placed on the agenda. He had sent the Clerk details of the problems that residents encountered during school time and when there was a football match at the weekend, and this was circulated in advance.</p> <p>In so far as the 20-mph limit was concerned it was understood that the County Council were in the process of making sure that all roads around schools should be restricted to a 20-mph speed limit on them.</p> <p>It was felt that a resident parking scheme would not make a difference and all that would happen is that the problem would be moved to another area/street, and we would have to deal with the same problem there as exists in Crown Lane.</p> <p>It was agreed that the Clerk would write to the local PCSO and ask if someone could be present on occasions to assist with the parking problem. The PCSO should also be asked is the Police could attend with a speed camera not just for use in Crown Lane but throughout the village particularly at school starting and finishing. He would also write to the school asking if they would send a letter out to all parents asking them to be considerate when parking and to be aware that residents were expected to be able to leave or access their own driveway. In addition, Cllr Reid should be advised of the situation and to ask if there was anything that he could do to ease the problems that existed.</p>
105.	To consider the data received from the reactive sign	
	105.2	<p>Cllr Bill had submitted and circulated a report on the data received as follows</p> <p>During September the unit was positioned in Northorpe recording traffic in a westerly direction. With the road being closed for part of the period data was only analysed and compared outside of the closure.</p> <p>The daily count is only slightly down (6%) on the previous figure pre covid so it is difficult to tell if this is a result of covid or just a fluctuation in traffic numbers. Peak AM time is now earlier at 08.00 - 09.00 than the previous 11.00 - 12.00 but the PM time remains at 17.00 - 18.00 hrs. The average speed remains similar at 26.3mph with the percentage travelling above the speed limit slightly down, the average speed above the limit and maximum speed also remaining similar to previous</p>

106.	To receive an update on the Cemetery to include grass cutting, maintenance and burial fees
106.1	Cllr Thomas reported that the hedge had been cut and thanks should be recorded to Oliver Gray for undertaking that task. The Clerk was reminded to put in the noticeboard the up to date cemetery regulations
107.	For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council
107.1	Reports of the meeting held by the Causeway Charity and the Anne Fisher Charity had been submitted and included in the Clerks Report for Councillors to read..
108.	To consider what information should be placed in the Village Link
108.1	Cllr White would prepare a draft for Councillors to agree but he was asked to include the following <ol style="list-style-type: none"> 1. Parking by other residents in Crown Lane and asking them to be considerate to the residents who live in Crown Lane 2. Reminding dog owners to pick up and take home their dog's poo. There was again a problem around the entire village as well as on footpaths to the Maths and Elsea Woods. The dog warden was to be invited to carry out an inspection of the area. 3. Although noy illegal people were asked to be considerate when having a bonfire on their land. # 4. There was a problem of people speeding through the village and that we had asked the Police to attend with their speed gun,
109.	Members Questions - reminder only questions given to the clerk a week in advance will be answered.
109.1	Cllr Bill asked if we had anyone who would be prepared to cut the grass verges around the village. Iyt was explained that the man who the Clerk had contacted said that he was unable to help. No one had come forward after an advert in the Village Link, but Cllr White said that he knew of someone who might be interested. He would make enquiries and let the Clerk know.
109.2	There being no other business the meeting was formally closed at 20.51
110.	The date of the next meeting – to be held on Wednesday 3 November 2021 at 7.30 p.m. in the Lawrance Park Social Room, Thurlby.