

Thurlby Parish Council
Minutes of the Meeting of Thurlby Parish Council (Min 21-02) held on Wednesday the 2nd June 2020 at 7.30 p.m. in the Lawrance Park Hall Social Room

Present: **Councillors:**R Bill, N Bradley,S Broadbent, H Edwards, (Presiding) P Haley, L Lowe, E Lunn,M Owen, M Reece, A Thomas and D White
Residents:S Holland.
Others:Bernard Champness – Clerk, and District Cllr B Dobson

	Open Forum
	Although there was a resident present there was no Open Forum and the meeting was formally opened at 19.31. As this was the first meeting we had held since March 2020, and we had co-opted 4 new Councillors everyone was invited to introduce themselves. The Chair welcomed everyone to the meeting and explained that Tesco had provided all of the sanitisation equipment to enable us to wipe down the table and chairs and sanitise our hands. Thanks was expressed to Tesco for this very kind donation
27.	Apologies for absence, acceptance of Apologies & noting of resignations received
27.1	No apologies were received as all Parish Councillors were present. County Cllr Robert Reid had sent his apologies
28.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
28.1	No one declared an interest in any item on the agenda.
29.	Minutes of the Annual Meeting of the Parish Council held on the 5th May 2021 (Min21-01)
29.1	Resolved: That the minutes of the Annual Meeting of the Parish Council held on the 5 th May 2021 were signed by the Chair as a correct record
30.	To receive a report from the County and District Councillors on matters relating to Thurlby
30.1	County Cllr Robert Reid had sent his apologies and said that he would report on the meeting he had arranged on the 10 th June with the Highways Manager, after that meeting
30.2	District Councillor Barry Dobson sent a written report as set out below: 1. Update on Child and Adult Care Contacts Ken Lyon - CMT (Lead Safeguarding Officer) Ken.Lyon@southkesteven.gov.uk Carol Drury – Corporate Operations Team (Operational Lead Safeguarding Officer and Lead - 07773 621443 Safeguarding Officer for Children) C.Drury@southkesteven.gov.uk – 01476 406 161/07712 199 085 Beth Randall – Housing (Deputy Safeguarding Officer and Joint Lead Safeguarding Officer for Adults) B.Randall@southkesteven.gov.uk – 01476 406 593 Kati Conway – Neighbourhoods Team (Deputy Safeguarding Officer and Joint Lead Safeguarding Officer for Adults K.Conway@southkesteven.gov.uk – 01476 406 307 2. Best Kept Village Competition.

See attached notice. We need to think about the gardens of some of our residents; some are not helping us win the top prize!!

3. Funding for Business Regeneration

Hopefully, something will be coming through soon.

4. BP Service Station

This is now going ahead under the MFG banner with a Budgen's store, so no BP or M&S.

5. Leisure SK

We are glad to see old and new members joining and taking part at our four centres. The team at the Bourne Leisure Centre has been really active during lockdown and renovated and redecorated the centre. They've done a fantastic job and it looks so much more appealing than pre-Covid days. We are experiencing some major problems at the Deepings Leisure Centre which is in the school building and owned by LCC. The roof is in a very bad state of repair but, following a survey, it has been certified as safe. However, rainwater is now entering the building and has become a hazard.

6. We have been awarded £5.6m to renovate Grantham town centre and given just 2.5 years to complete the work. I am waiting for more funding to come on stream with which I am hoping to be able to make some improvements to Bourne.

7. Renovation of Bourne Corn Exchange is now complete. Again, this was done during lockdown as were improvements to Stamford Arts Centre.

8. The tree at the Youth Hostel has now been felled and replaced by a Tulip tree. I'm not quite sure how suitable that is, but the YHA are not planning to occupy the building any longer. They are liable for the upkeep of the building still, which is owned by LCC.

9. Two public waste bins have been reserved for us as promised. The street scene team will, hopefully, contact us shortly to get these delivered. They will be used and the PC may have to renovate them, but hopefully they will not be in a condition that would make that necessary.

10. We have a new planning portfolio holder on the cabinet, Cllr Nick Robins. Nick has a lot of experience in planning and is a welcome addition to cabinet.

11. A notice has been sent out to residents in SKDC's sheltered housing, informing them of a visit by the Local Housing Partnership technicians to keep them safe. LHP technicians will visit properties in this category and carry out a maintenance check on equipment to ensure all details and information that SKDC hold are correct and to identify if there is any additional support needed. All those affected by this should have been contacted already (1st June), if not, residents in this situation should call 07903 049 789.

There were questions that were asked in relation to the report:

1. What can we do to encourage residents to tidy their front gardens? Cllr Dobson explained that we came 3rd last year and was hopeful we could do better this year. It was difficult to persuade residents to do gardening but if there were any residents that could not then perhaps we could set up voluntary groups to help. Also, the grass verges needed to be cut but this was not the responsibility of the Parish Council. Cllr Thomas explained that Tim Sleight was now cutting the grass verges around The Green.
2. Who was responsible for maintaining the Youth Hostel and for how long, This was the responsibility of LCC and they had to continue with that until the lease came to an end. It was thought that another tree was also going to be felled but had not been. The Clerk would chase Cllr Reid for an update on what LCC intended to do with the building
3. When are we likely to receive the 2 extra bins and would we have to pay for them? That had been ordered and once received they would be delivered to the Clerk. As for costs Cllr Dobson would see what he could do to try and get the bins for free.
4. Was Almond Court sheltered housing? He was not sure of this but he would go to Almond Court to address this matter and possibly place a notice up about visit.

31.	Clerk's Report and correspondence received	
	31.1	The Clerks Report was circulated, after he explained that he had kept the report to only what was important. If any Councillor wished to see the e-mails from NALC and various playground equipment companies they should ask the clerk and he would forward them on.
	31.2	<p>The Clerk explained that there were a few additional items to discuss which were:</p> <ul style="list-style-type: none"> • He had been approached by a resident in Northorpe who had purchased the property owned by the late Les Holliday. He wanted to know if it was appropriate to attend and address the Council. He explained that he had already approached South Kesteven District Council to see if planning permission was required to change the use of the land and building to run his business from. The Clerk advised him that if he was advised by South Kesteven District Council that planning permission was required then that was the time to attend a meeting and discuss his proposals. • LCR Issue 2 2021 had been received • The Lincolnshire Fieldpaths Association Newsletter • The Clerk had to obtain a up to date version of the Risk Assessment software which had been downloaded onto the laptop. He had part completed the task of assessing the Risks and once that was complete he would share that information with the Chair so an agreement could be reached. The agreed Risk Assessment report would then be shared with the Council. • Cllr Bill had some questions that he wanted to ask which were <ol style="list-style-type: none"> 1. Had the Headstone inspection taken place in the cemetery? This had not, but the Clerk and Cllr Thomas would meet to carry out the inspection 2. Had the matter of parking in Chapel Lane been resolved? Thurlby Tigers had been written to and they would do what they could to try and get the visiting parents to a football match to be parked in a responsible manner. If cars were still parked in a way that prevented residents from leaving their homes then the Police should be called. A discussion took place about the strip of land at the bottom of the park by Chapel Lane. This is still owned by South Kesteven District Council. It was agreed Cllr Barry Dobson would check with SKDC regarding this piece of land to see what the deeds say it and what it can be used for. Ideally if the land was given to Lawrance Park they could allow car to park there. 3. The minutes in the Post Office needed to be updated as the minutes of 2 meetings were missing. The Clerk would get the minutes placed in the folder 4. Could the Clerk send out copies of the minutes once they had been prepared? It was explained that people had in the past complained about their in box being swamped with Parish Council emails and in any event the draft minutes were always placed on the website. It was agreed that the Clerk send out a copy to all Councillors. 5. The letter from Joyce Stevenson needed to be discussed. It was explained that this was in the Clerks report. However, it was agreed that the letter should be discussed by Cllr Reid and the Highways Manager on the 10 June and in the meantime the letter would be sent to the Chief Executive of Anglian Water. Peter Simpson. Cllr Thomas would send his e-mail details to the Clerk. A letter of thanks should be sent to Joyce Stevenson explaining the above.
32.	Planning applications: To consider any Planning Applications received	

	32.1	S21/0849 - Proposal: Section 73 application for the variation of condition 2 (Approved Plans) of planning approval S18/0948 (construction of detached house and double garage) to reposition the garage and alterations at Land to The East Of Lintre House, Water Lane Respond by 10 June 2021. Resolved: no comments.
	32.1.1	After the agenda was posted another application had been received. S21/0111 Proposal: Reserved Matters for, Appearance, Landscaping, Layout, Scale under Planning outline: S20/1056 at Land Rear Of 9-10, The Green. We had until the 5 June to respond. It was resolved that we would deal with the application tonight and the Clerk would have delegated authority to respond. After considering the application it was resolved that we had no further comments.
	32.2	To note Planning Applications approved: S20/2152 - Proposal: Prior notification for the installation of an agricultural polytunnel at Cross Farm, Park Wood Road, Thurlby,
	32.3	To note any Planning Applications refused or withdrawn: none to note
	32.4	To note any Application appealed or any decision made regarding an appeal: there was none to note
33.		To confirm Expenditure for April/May £40.00 – B M Champness (use of home as office) £447.33 – B M Champness (salary) £76.20 – Lorraine Cole (salary and expenses) £39.99 – BT (broadband charges) DD £59.99 – Microsoft 365 (annual fee) [£300.00 – D Thornburn (Internal audit fee)] [£70.80 – DMH Solutions Ltd (Updated Risk Assessment fee)] £5.00 - Lincs Fieldspath Association (annual fee) £82.13 – Hereward Stationers & Printers Ltd (ink for printer) £35.00 – LALC (LCR fee for hard copies) [] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed
	33.1	Resolved that the payments be approved. The Clerk explained that he had received other invoices since the agenda was posted: <ul style="list-style-type: none"> • £14.39 – Zoom (monthly fee and confirmation that the account had now been cancelled) • £188.20 – Thurlby PCC (3 village link entries) It was resolved that these payments be made as well
34.		To discuss the final arrangements for the Annual Parish Meeting and who we invite to attend.
	34.1	The Clerk was able to confirm that the main hall had been booked for the 23 June 2021 and we now needed to agree the format and who to invite to address the meeting. He explained that usually the Chair gave a report on the activities of the Council during the last 12 months as did the Clerk as the Responsible Financial Officer. We then invited various speakers such as the County and District Councillors as well as Lawrance Park, and Thurlby Churchyard Committee.. In View of Covid19 and the present restrictions the Clerk wondered if we should keep the meeting short and do not offer refreshments. It was resolved that all the above would be invited and that we do not serve refreshments. The Clerk was instructed to invite the local PCSO as well

35.	To discuss advertising for a litter picker to assist in carrying out litter picks within the village	
	35.1	A resident had been approached to see if they would be interested in the post, but this was declined. Since we were going to be judged in this year's Best Kept Village Competition it was felt appropriate that someone else was employed to carry out a litter pick for 2 hours a month. It was agreed that Cllr White would advertise this in the next Village Link.
36.	To discuss the response from the Community Heartbeat Trust regarding the telephone kiosks	
	36.1	The Clerk said that he had noticed that he should have written to the Causeway Charity to ascertain if they would be prepared to fund another defibrillator in Northorpe. Once that was resolved and if they agreed the Clerk would approach Almond Court to see if they would agree to it being installed on the outside wall of the main building. He had overlooked this, and he was tasked with getting this matter resolved if possible before the next meeting.
	36.2	Cllr Owen asked if we were not going to have a defibrillator in one of the old telephone kiosks she wanted to know whether it was possible to turn one into a library. She would let the Clerk have the residents details so he could write and suggest that they should contact the owners to see if they would agree to that proposal.
37.	To discuss Street Furniture in particular bench's/notice boards maintenance (Cllr White)	
	37.1	Cllr White had asked for this item to be placed on the agenda and he was invited to address the Council. Cllr White explained that he had installed various planters around the village, and these had now been planted with flowers. Most of the planters were close to either next a bench or a noticeboard. It seemed to him that most of the benches and noticeboards needed renovating and wondered if this could be undertaken. It was explained that we used to have a handyman do the work but he had since retired and we needed to find someone else to do the work. It was thought that there might be someone local that could be approached to see if they would do the work for us. It was pointed out that there was a bench and noticeboard in the cemetery that should also be included on the list of work to be undertaken. Cllr White said that he would approach this person and let the Clerk know if he was interested otherwise this would be advertised in the Village Link.
	37.2	Cllr Reece was asked about the waste bins at the bus stops at Northorpe Crossroads. He said that he had undertaken work on the waste bin on the eastern side of the A15 but the one on the other side of the road needed more work doing but he was unable to do this himself. It was agreed that this work would be included on the work schedule as set out above.
	37.3	The Clerk asked if the bus shelters needed cleaning and it was agreed that this was a good time for them to be cleaned. Cllr Bill would have a word with the cleaner to see if that work could be undertaken.
38.	To consider the data received from the reactive sign	
	38.1	Cllr Bill had submitted before the meeting the data he had obtained from the Reactive Sign positioned on the A15 Thurlby southbound during May 2021. The average daily volume, although up 15% on the previous (July 2020) and approaching the March 2020 pre lockdown count still remains 11% below the average May 2019 figure. The PM peak time shows a change to 15.00 - 16.00 hrs similar to previous but a change from the 17.00 -18.00hrs pre Covid. The average speed remains similar and consistent

		with results obtained over the last 2 years. There is a slight increase in the 5 day % over the speed limit figure but the average speed above the limit remains similar. Combined with recent northbound data traffic is down 6% compared to May 2019. There were no questions. Full details can be found on the website
39.	To consider what information should be placed in the Village Link	
	39.1	It was agreed that Cllr White would prepare a draft insertion for the Village Link and would send that to all Councillors to approve.
40.	To receive an update on the Cemetery to include grass cutting, maintenance and burial fees	
	40.1	Cllr Thomas said there was nothing to report. He had been down to the Cemetery, and all was in order. Cllr Edwards said that new regulations were required in the cemetery notice board. The Clerk would deal with that issue after refurbishment
41.	To receive an update on the meeting with Cllr Bill, County Cllr Reid and the Highways Manager from LCC	
	41.1	<p>Unfortunately, the meeting which was going to take place today was postponed and a new meeting set up for the 10 June. Cllr Bill said that he had not been invited to that meeting. He was anxious to let parishioners know that the Parish Council were actually trying to take matters forward. It was agreed that he would prepare a summary of his lengthy report that he had submitted last month, and which would then be copied into these minutes. The summary is as set out below:</p> <p>A meeting was held on 22nd April to discuss & 'walk through' items of concern in the village and raise their issue. The meeting was attended by Kyra Nettle (KK) Local Highways Manager South LCC, Robert Reid (RR) County Councillor LCC and Richard Bill (RGB) TPC. A follow up meeting had been scheduled for 2nd June but this was cancelled and now the issues will be taken up by County Councillor Reid with Highways at their 'area' meeting on 10th June.</p> <p>These items included –</p> <p>'BADGER CROSSING' Thurlby to Manthorpe Road. KK advised that the proposed works cannot commence until July at the earliest in accordance with Natural England conditions. The works are not currently programmed but would not coincide with A6121/A151 resurfacing works programmed 28th June – 6th July. The use of temporary traffic lights was considered to be safer than temporary filling the holes on an ongoing basis. A date for the works remains outstanding.</p> <p>DRAINAGE ISSUES - High Street and Church Street. There had been several ongoing issues with flooding following heavy rain for several years many of which had been raised on FixMyStreet. KK advised that an initial survey had been carried out but a planned and more detailed camera surveys may provide better information to understand the underlying cause and certainly all issues within the High Street need to be resolved before it is resurfaced during the 2022-2023 financial year. TPC had requested when the survey would be carried out and its extent.</p> <p>PUMPING STATION - Church Street. Often floods during heavy &/or continuous rain extending to the adjacent property resulting sometimes with raw sewage in the garden. Anglian Water deal with the sewage but flooding of the adjacent area and road needs addressing. It was considered that cleaning out/ reforming the road drainage ditches would appear to be a possible solution which KK will now follow up with IDB regarding enforcement on cleaning out the ditches etc.</p> <p>A15 THURLBY CROSSING</p>

	<p>It was explained that the A15 splits the village and residents have great difficulty crossing the road and it's the only village between Bourne and Market Deeping without a crossing. Currently, we do not meet the design criteria not from the number of vehicle but the low number of pedestrians crossing the road; 'a catch 22' scenario. The previous survey (2019), in TPC view, had not identified elderly or children correctly and would appear to be the governing factor in the calculation. Any future survey should take this into account. It is TPC view that the logical and preferred location for a crossing is north of the junction to correspond to the existing High Street and Church Street footpath position, anything to the south would be little used. This would however clash with the current position of the bus stop. Discussion was had regarding moving the bus stop further north although his may be some distance it would potentially allow the crossing in its place; the alternative was to have the bus stop to the south as there was ample space for a pull in, KK could see no objection to this but would need to check.</p> <p>It was made clear that TPC maintain its view that they would not support the current proposal for a central Pedestrian Refuge to the south of the junction as they consider it to be an unsafe proposal and due to this and its proposed position it would be little used. It is their view that a Controlled Crossing is the preferred (and only) option.</p> <p>A15 Footway Thurlby to Northorpe. KK advised that upgrade of the current footway to a combined cycle/footway could be achieved if the footway was cleaned up and particularly as it was similar in width to the cycle/footway Northorpe to Bourne. KK to advise progress.</p> <p>Northorpe A15 Storm Drain crossing. RR was pursuing cleaning out this crossing with Highways. Northorpe to Beck Way 'pedestrian' crossing issue. A possible solution of extending the footpath on the southside was discussed to improve the crossing of Northorpe into Beck Way and would be considered however, due to its nature and that there had been only one resident comment it would not be a LCC high priority. The use of a mirror as a resident suggestion would not be entertained.</p>
42.	For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council
42.1	No one had attended a meeting on behalf of the Parish Council, so no reports were produced.
43.	Members Questions- reminder only questions given to the clerk a week in advance will be answered.
43.1	Is there an update on the website? The Clerk said that he had asked Ina Bratley to do the work but it appeared that it was still not updated. He would chase Ian Bratley
43.2	Cllr White would like a copy of the Chairs report for the Annul Parish Meeting before the 19 June. This would be completed and sent to him in time.
43.3	The broken gully drain cover down the High St with cones around it, how long will this take to repair, this was a highways issue for Cllr Robert Reid to try and resolve
43.4	Cllr Owen said that there was a dangerous drain cover at the back of the church footpath. This was not a Parish Council issue and needed reporting to the Parochial Church Council
43.3	There being no other business the meeting was formally closed at 20.48
44.	The date of the next meeting – to be held on Wednesday 21st July 2021 at 7.30 p.m. in the Lawrance Park Social Room, Thurlby.

DRAFT