

# THURLBY PARISH COUNCIL

Bernard M Champness, Clerk to the Parish Council  
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**The Annual Meeting of Thurlby Parish Council will be held on Wednesday 10<sup>th</sup> May 2023 starting at 20.15 in Lawrance Park Social Room**  
*Public and Press are invited to attend and if they wish to attend should be seated by 20.10 to ensure the meeting starts on time.*

	<b>Open Forum</b>
1.	<b>To elect a Chairperson and to receive the Chairperson's Declaration of Acceptance of Office</b>
2.	<b>To elect a Vice Chairperson</b>
3.	<b>To appoint representatives for Local Charities and organisations</b> i) Lawrance Park Community Association ii) Causeway Charities iii) Anne Fisher Charities iv) Churchyard Committee
4.	<b>To appoint signatories for cheques and a Press Officer</b>
5.	<b>To adopt the Standing Orders, Financial Regulations &amp; Risk Assessment and to consider the further inspection of the cemetery/headstones</b>
6.	<b>To consider whether the Cemetery charges should be increased</b>
7.	<b>Apologies for absence, acceptance of Apologies &amp; noting of resignations received</b>
8.	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
9.	<b>Minutes of the meeting held on the 19 April 2023 (Min 22-13)</b>
10.	<b>To receive a report from the County and District Councillors on matters relating to Thurlby</b>
11.	<b>Clerk's report and correspondence received.</b>
12.	<b>Planning matters:</b>
12.1	<b>To consider any Planning Applications received:</b> none to consider
12.2	<b>To note Planning Applications approved:</b> S23/0321 Proposal: Retrospective application for alterations to external wall finish to dwelling and detached vehicular garage at 119 Northorpe.
12.3	<b>To note any Planning Applications refused or withdrawn:</b> none to note
12.4	<b>To note any Application appealed or any decision made regarding an appeal:</b> none to note
13.	<b>To confirm Expenditure</b> £40.00 – B M Champness (use of home as office) £494.64 – B M Champness (salary) £40.00 – Elaine Reynolds (salary) £40.74 – BT (broadband charges) (DD) £159.99 – Lisa Lowe (purchase of Coronation mugs for fun day) £58.20 – Bourne Skip Hire (weekly bin collection charges) £158.00 – Ian Bratley (Registration, hosting fee and email support) £460.68 – Zurich Insurance (Insurance premium) <i>[ ] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i>
14.	<b>To discuss the accounts for April and for the bank reconciliation to be signed as a correct record</b>

<b>15.</b>	<b>Audit of 2022/23 Accounts</b> 1. To approve the Annual Governance Statement 2022/23 2. To accept the Accounting Statement 2022/23 as a true record 3. To sign and Approve the Exemption Certificate.
<b>16.</b>	To consider and agree the Insurance cover and whether we wish to include or remove anything from the schedule
<b>17.</b>	To receive an update on the crossing at Thurlby crossroads.
<b>18.</b>	To consider the future of the Youth Hostel in Thurlby
<b>19.</b>	To receive a report on the Fun Day on the 7 May 2023
<b>20.</b>	To consider the data received from the reactive sign
<b>21.</b>	To receive an update on the Cemetery to include grass cutting, maintenance and burial fees
<b>22.</b>	For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council
<b>23.</b>	To consider what information should be placed in the Village Link
<b>24.</b>	<b>Members Questions - reminder only questions given to the clerk a week in advance will be answered.</b>
<b>25.</b>	<b>The date of the next meeting – to be held on Wednesday 7 June 2023 at 7.30 p.m. in the Lawrance Park Social Room, Thurlby or on a date to be agreed.</b>

Signed *B M Champness* (Clerk)

Dated 3<sup>rd</sup> May 2023